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**GOVERNMENT OF INDIA
NORTH EASTERN COUNCIL SECRETARIAT
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION
NONGRIM HILLS, SHILLONG-793 003.**


No. ADMN-12015(11)/7/2017-ADMN

Dated: Shillong, the 23rd November, 2017

The North Eastern Council Secretariat is looking for the services of a suitable officer for filling up the posts of **(1) Superintending Engineer (Civil)** on deputation (including short term contract)/failing which by promotion. **(2) Director (Plan Evaluation and Monitoring)** on deputation (including short term contract) **(3) Under Secretary (Planning)** on deputation basic and **(4) Research Officer (Small Scale Industries)** on deputation For Armed Forces Personnel Deputation/Re-employment basis. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's O.M. No. 6/8/2009-Estt.(Pay II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on Deputation (including short term contract) basis immediately so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For eligibility criteria, job requirement, qualifications and experience, as per **Annexure-I**, prescribed format of Curriculum Vitae Proforma as per Annexure-II and for other necessary details, please visit the **NEC website** <http://necouncil.gov.in>.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in the prescribed format – Annexure-II duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.


(Kh. Siile Anthony)
I/c Director (Admn.)
NEC Secretariat,
Nongrim Hills, Shillong : 793003.
Ph. No. : 0364-2522647

1.	(a)	Name of the post	Superintending Engineer (Civil).														
	(b)	No.of post	1 (One)														
	(c)	Scale of pay	Rs.14,300-400-18,300/-(5 th CPC)/ PB-4 Rs.37,400-67,000/- + GP Rs.8,700/-(6 th CPC) corresponding to level 13 of Pay Matrix of 7 th CPC.														
	(d)	Method of Recruitment and Eligibility Criteria	<p>Deputation (including short term contract)/failing which by promotion</p> <p>1. Officers under the Central Government or State Governments or Union Territories or Public Sector Undertakings or Universities or Recognised Research Institutions or Statutory or Autonomous Organisations :-</p> <table><tr><td>(a)</td><td>(i)</td><td>holding analogous posts on regular basis in the parent cadre/ Department ; or</td></tr><tr><td></td><td>(ii)</td><td>with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 12000-16500/-(5thCPC)/PB-3 Rs.15,600-39,100/- + Grade Pay Rs.7,600/-(6thCPC) corresponding to Level 12 of Pay Matrix of the 7th CPC or equivalent in the parent cadre or Department ; or</td></tr><tr><td></td><td>(iii)</td><td>with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.10000-15200/-(5thCPC)/ PB-3 Rs.15,600-39,100/- + GP Rs.6,600/-(6th CPC) Corresponding to Level 11 of Pay Matrix of the 7th CPC or equivalent in the parent cadre or Department ; and</td></tr></table> <p>(b) possessing the following educational qualifications and experience:</p> <table><tr><td>(i)</td><td>Bachelor's degree in Civil Engineering from a recognized University or Institute or equivalent.</td></tr><tr><td>(ii)</td><td>Twelve year's experience in execution or construction of civil works including hill roads.</td></tr></table> <p>2. The departmental Executive Engineer (Civil) with ten years' regular service in the grade shall also be considered alongwith outsiders and in case he is selected for appointment to the post the same shall be deemed to have been filled by promotion.</p> <p>Note 1:- The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2:-Period of deputation or contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/Department of the Central Government shall ordinarily not <u>exceed three years</u>. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding <u>56 years</u> as on the closing date of the receipt of applications.</p>		(a)	(i)	holding analogous posts on regular basis in the parent cadre/ Department ; or		(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 12000-16500/-(5 th CPC)/PB-3 Rs.15,600-39,100/- + Grade Pay Rs.7,600/-(6 th CPC) corresponding to Level 12 of Pay Matrix of the 7 th CPC or equivalent in the parent cadre or Department ; or		(iii)	with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.10000-15200/-(5 th CPC)/ PB-3 Rs.15,600-39,100/- + GP Rs.6,600/-(6 th CPC) Corresponding to Level 11 of Pay Matrix of the 7 th CPC or equivalent in the parent cadre or Department ; and	(i)	Bachelor's degree in Civil Engineering from a recognized University or Institute or equivalent.	(ii)	Twelve year's experience in execution or construction of civil works including hill roads.
(a)	(i)	holding analogous posts on regular basis in the parent cadre/ Department ; or															
	(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs. 12000-16500/-(5 th CPC)/PB-3 Rs.15,600-39,100/- + Grade Pay Rs.7,600/-(6 th CPC) corresponding to Level 12 of Pay Matrix of the 7 th CPC or equivalent in the parent cadre or Department ; or															
	(iii)	with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.10000-15200/-(5 th CPC)/ PB-3 Rs.15,600-39,100/- + GP Rs.6,600/-(6 th CPC) Corresponding to Level 11 of Pay Matrix of the 7 th CPC or equivalent in the parent cadre or Department ; and															
(i)	Bachelor's degree in Civil Engineering from a recognized University or Institute or equivalent.																
(ii)	Twelve year's experience in execution or construction of civil works including hill roads.																
	(e)	Job requirement	To assist Adviser (Transport & Communication), NEC in all matters pertaining to Transport and Communication sector including the Road and Bridge schemes/projects etc. and to give all necessary inputs to Adviser (T&C) so that he can advise Secretary, NEC in all matters pertaining to Transport and Communication sector. To scrutinize and prepare plan and estimates including release of fund of such schemes as may be proposed by State Government/NEC during the plan period. To represent NEC in any Board or Meeting pertaining to these areas of works as and when required.														

2.

(a)	Name of the post	Director (Plan Evaluation and Monitoring)		
(b)	No. of post	1 (one)		
(c)	Scale of pay	Rs.12,000-375-16,500/- (5 th CPC)/ PB-3 Rs.15,600-39,100/- + G.P.Rs.7,600/- (6 th CPC) corresponding to Level 12 of Pay Matrix of 7 th CPC.		
(d)	Method of Recruitment and Eligibility Criteria.	Deputation (including short term contract) : Officers of the Central Government, State Government, Union Territories, Public Sector Undertakings, Recognised Research Institutions, Universities, Semi Government, Statutory or Autonomous Organisations:		
		(a)	(i)	holding analogous post on regular basis in the parent cadre or department; or
			(ii)	with five years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.10,000-15,200 (5 th CPC) / PB-3 Rs.15,600-39,100/- + G.P Rs.6,600/-(6 th CPC) corresponding to Level 11 of the Pay Matrix of 7 th CPC or equivalent in the parent cadre or department; and
		(b)	possessing the following educational qualifications and experience:	
			(i)	Master's Degree in Economics or Statistics or Computer applications or Bachelor's Degree in Engineering from a recognized University or equivalent.
			(ii)	possessing ten years' experience in Research or Investigation work and supervising research or investigation, analysis of data, examination of implications of economic policies.
		(Period of deputation/contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily <u>not exceed 4(Four) years</u> .		
The maximum age limit for appointment by deputation (including short term contract) shall be <u>not exceeding 56 years</u> as on the closing date of the receipt of applications).				
(e)	Job requirements	To evaluate and monitor the progress of implementation of schemes taken up under the NEC Plan and compilation and analysis of statistical data, preparation of seminar/conference papers etc., collection of economic data regarding plans, examination of implication of various economic policies so as to facilitate formulation of policies and their evaluation, preparation of notes, memoranda paper etc., and to initiate and direct specialized research work.		

3.	(a)	Name of the post	Under Secretary (Planning)											
	(b)	No. of post	1 (One)post											
	(c)	Scale of pay	Rs.10000-325-15200/-(5 th CPC)/ PB-3 Rs.15,600-39,000 + GP Rs.6,600/-(6 th CPC) corresponding to level 11 of Pay Matrix of 7 th CPC.											
	(d)	Method of Recruitment and Eligibility Criteria.	<p><u>Deputation</u></p> <p>1. Officers under the Central Government or State Government or Union Territories :-</p> <table><tr><td>(a)</td><td>(i)</td><td>holding analogous posts on regular basis in the parent cadre or department ; or</td></tr><tr><td></td><td>(ii)</td><td>with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.8000-13500/-(5th CPC)/ PB-3 Rs.15,600-39,100 + Grade Pay Rs. 5,400/-(6th CPC) corresponding to level 10 of pay matrix of 7th CPC or equivalent in the parent cadre or department; and</td></tr></table> <p>(b) possessing the following educational qualifications and experience:</p> <table><tr><td>(i)</td><td>Master's Degree in Statistics or Operations Research or Mathematics or Economics (with Statistics) or Commerce (with Statistics) from a recognised University or equivalent.</td></tr><tr><td>(ii)</td><td>Five year's experience in the economic planning and formulation of development schemes/projects.</td></tr></table> <p>2. The Departmental Research Officer (Planning) with five years' regular service in the grade shall also be considered alongwith outsiders and in case he is selected for appointment to the post the same shall be deemed to have been filled by promotion.</p> <p>(The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.</p> <p>The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications).</p>		(a)	(i)	holding analogous posts on regular basis in the parent cadre or department ; or		(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.8000-13500/-(5 th CPC)/ PB-3 Rs.15,600-39,100 + Grade Pay Rs. 5,400/-(6 th CPC) corresponding to level 10 of pay matrix of 7 th CPC or equivalent in the parent cadre or department; and	(i)	Master's Degree in Statistics or Operations Research or Mathematics or Economics (with Statistics) or Commerce (with Statistics) from a recognised University or equivalent.	(ii)	Five year's experience in the economic planning and formulation of development schemes/projects.
(a)	(i)	holding analogous posts on regular basis in the parent cadre or department ; or												
	(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.8000-13500/-(5 th CPC)/ PB-3 Rs.15,600-39,100 + Grade Pay Rs. 5,400/-(6 th CPC) corresponding to level 10 of pay matrix of 7 th CPC or equivalent in the parent cadre or department; and												
(i)	Master's Degree in Statistics or Operations Research or Mathematics or Economics (with Statistics) or Commerce (with Statistics) from a recognised University or equivalent.													
(ii)	Five year's experience in the economic planning and formulation of development schemes/projects.													
	(e)	Job requirement	He/She will work in Planning Division of NEC Secretariat for compilation of Five Years Plans, scrutiny of schemes, analysis and interpretation of statistical data, preparation of plan papers/agenda papers and others tasks as assigned by Planning Adviser/Director (Planning) from time to time. He/She will act as an intermediary officer between the Director (Planning) & Research Officer (Planning) and below level officers/officials. He/She will play an active role in Parliament – related matters, co-ordination with sectors, correspondence regarding planning matters.											

4..	(a)	Name of the post	Research Officer (Small Scale Industries)		
	(b)	No. of post	1 (one)		
	(c)	Scale of pay	Rs.8000-275-13500/-(5 th CPC) /PB-3 Rs.15,600-39,100 + GP Rs.5400/- (6 th CPC) corresponding to Level 10 of Pay Matrix of 7 th CPC.		
	(d)	Method of Recruitment and Eligibility Criteria.	Deputation :- For Armed Forces Personnel – Deputation/Re-employment. Officers of the Central Government/State Governments/Union territories		
			(a)	(i)	holding analogous post on regular basis in the parent cadre/department; or
				(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.6500-10500/- (5 th CPC) / PB-2 Rs.9,300-34,800/-+Grade Pay Rs.4600/-(6 th CPC) corresponding to Level 7 of the Pay Matrix of the 7 th CPC or equivalent in the parent cadre/ department; or
				(iii)	with eight years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.5500-9000/-(5 th CPC)/ PB-2 Rs.9,300-34,800/-+ Grade Pay Rs.4200/-(6 th CPC) corresponding to Level 6 of the Pay Matrix of 7 th CPC or equivalent in the parent cadre/department; and
			(b)	possessing the following educational qualifications and experience:	
				(i)	Bachelor's Degree from a recognized University or equivalent-
				(ii)	Five years experience in promotion and development of small scale industries and allied matters.
For Armed Forces Personnel The Armed Forces personnel of the rank of Lieutenant or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience prescribed for deputationists shall also be considered. If selected, such officers will be given deputation terms up to the date on which they are due for release from the armed forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on re-employment basis. (re-employment up to the age of superannuation with reference to civil post.) (Period of deputation/including period of deputation/ another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government, <u>shall ordinarily not exceed three years.</u> The maximum age limit for appointment by deputation shall be not <u>exceeding 56 years</u> as on the closing date of receipt of application.					
(e)	Job requirements	To deal with matters relating to promotion and development of small scale industries in the North Eastern Region and to assist Adviser (Banking and Industries) in the matter relating to Small Scale Industries and allied matters.			

NOTE: The candidates applying for the posts(1), (2), (3) and (4) would not be allowed to withdraw their candidature subsequently.

CURRICULUM VITAE PROFORMA

1	Name and address (in block letters)	:	
2	Date of birth (in Christian era)	:	
3	Date of retirement under Central/State Govt. rules.	:	
4	Educational qualifications.	:	
5	Name of the post applied for.	:	
6	Present post held with pay scale, Pay band and Grade Pay	:	
7	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	:	
	Qualification/experience required		Qualification/experience possessed by the officer
Essential	(i)		
	(ii)		
	(iii)		
Desirable	(i)		
	(ii)		
8	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.	:	
9	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.		

Office/Instt./Orgn.	Post Held	From	To	Scale of pay/ Present Basic Pay And Grade Pay	Nature of duties

10	Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.	:	
11	In case the present employment is held on deputation basis, please state-	:	
(a)	The date of initial appointment.	:	
(b)	Period of appointment on deputation/contract	:	
(c)	Name of the parent office/organization to which you belong.	:	

12	Additional details about present employment. Please state whether working under – (indicate the name of your employer against the relevant column)	:	
(a)	Central Govt.	:	
(b)	State Government	:	
(c)	Union Territory	:	
(d)	Statutory Organization	:	
(e)	Autonomous Organizations	:	
(f)	Government Undertakings	:	
(g)	Universities	:	
(h)	Others	:	
13	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	:	
14	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.	:	
15	Total emoluments per month now drawn	:	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement) (Note : Enclose a separate sheet, if the space is insufficient).	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for "Absorption".) Candidates of non-Government Organizations are eligible only for Short Term Contract.	:	
18	Whether belongs to SC/ST.	:	
19	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/ Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient any.	:	
20	Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.	:	

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21	If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).	:	
I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.			

Date

Signature of the candidate

Address

Phone No./Mobile No.:

Countersigned (Employer with seal and date)

Strike out whichever is not applicable.

CADRE CLEARANCE CERTIFICATE

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In the event of the selection of Shri/Smti _____, he/she will be relieved to join the post of (1)Superintending Engineer(Civil) on Deputation (including short term contract)/failing which by Promotion basis/ (2)Director (Plan Evaluation and Monitoring) on Deputation (including short term contract) basis/ (3) Under Secretary(Planning) on deputation basis and (4)Research Officer(Small Scale Industries) Deputation for Armed Forces Personnel Deputation/Re-employment basis in the North Eastern Council Secretariat, Shillong on basis.

Signature:

Designation of Competent Authority

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against Shri/Smti _____ as per record.

Signature:

Designation of Competent Authority.

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on Shri/Smti _____ during last 10 years.

Signature

Designation of Competent authority.

INTEGRITY CERTIFICATE

Service particulars of Shri/Smti _____ have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:

Designation of Competent authority.