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**GOVERNMENT OF INDIA  
MINISTRY OF DEVELOPMENT OF NE REGION  
NORTH EASTERN COUNCIL SECRETARIAT  
NONGRIM HILLS, SHILLONG-793003**

NO. NEC/ADM/ 162/78/Vol.VI

Dated: Shillong, 26<sup>th</sup> August, 2016.

To

As per list.

Sub:- Advertisement/Vacancy Circular for the post of **Adviser (Transport and Communication)** on deputation (including short term contract) plus promotion. For Armed forces Personnel Deputation or Re-employment basis, in North Eastern Council Secretariat, Shillong-3.

Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No. NEC/ADM/162/78 Vol.VI dated 26<sup>th</sup> August, 2016 for the above mentioned post proposed to be filled up on deputation (including short term contract) basis. For Armed forces Personnel Deputation or Re-employment basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the **Director (Admn.) within 60 days** from the date of publication of the advertisement in the Employment News.

Enclo: As above

Yours faithfully,



( E.Swer )

Director (Admn.)  
NEC Secretariat,

Nongrim Hills, Shillong : 793003

Ph. No. : 2522647

Director (Admn)  
North Eastern Council  
Govt. of India: Shillong.

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**GOVERNMENT OF INDIA**  
**NORTH EASTERN COUNCIL SECRETARIAT**  
**MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION**  
**NONGRIM HILLS, SHILLONG-793 003.**

No.NEC/ADM /162/78 Vol-VI

Dated: Shillong, the 26<sup>th</sup> August, 2016.

The North Eastern Council Secretariat is looking for the services of a suitable officer for appointment to the post of **Adviser (Transport and Communication) on Deputation (including short term contract) plus promotion. For Armed Forces Personnel Deputation or Re-employment.** The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on Deputation (including short term contract) plus promotion, for Armed Forces Personnel Deputation or Re-employment basis so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For eligibility criteria, job requirement, qualifications and experience, as per **Annexure-I**, Prescribed format of Curriculum Vitae Proforma as per **Annexure-II** and for other necessary details, please visit the **NEC website <http://necouncil.gov.in>**.

**LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.**

1. Application in the prescribed format – Annexure-II duly completed, signed by the candidate and countersigned and seal by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.

  
( E. Swer )

Director (Admn.)  
NEC Secretariat,

Nongrim Hills, Shillong-793003.

Director (Admn.)  
North Eastern Council  
Govt. of India, Shillong.

One post of Adviser (Transport & Communication) in the scale of pay of Rs.18,400-500-22,400/-(5<sup>th</sup> CPC) [PB-4 Rs.37,400-67,000/-+ Grade Pay Rs.10,000/-(6<sup>th</sup> CPC)] Corresponding to Level 14 of Pay Matrix of 7<sup>th</sup> CPC.

<p><b>Method of recruitment</b></p> <p>Composite method (Deputation including short term contract) plus promotion</p> <p>For Armed Forces Personnel Deputation or Re-employment.</p>	<p><b>Deputation (including short term contract) plus promotion :</b></p> <p>(1) Officers under the Central Government or State Governments or Union Territories or Recognised Research Institutes or Universities or Public Sector Undertakings or Semi Government or Autonomous or Statutory organizations :-</p> <p>(a) (i) holding analogous post on regular basis in the parent cadre / Department; or</p> <p>(ii) With 2 (two) years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.16,400-20,000/- (5<sup>th</sup> CPC)/ PB-4 Rs. 37,400- 67,000/- +Grade Pay of Rs. 8,900/- (6<sup>th</sup> CPC) Corresponding to Level 13A of Pay Matrix of 7<sup>th</sup> CPC or equivalent in the parent cadre/department; or</p> <p>(iii) with 3 (three) years' service in the Grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.14,300-18,300/- (5<sup>th</sup> CPC)/ [PB-4 Rs. 37,400- 67,000/- + Grade Pay of Rs.8,700/-(6<sup>th</sup> CPC)] corresponding to Level 13 of Pay Matrix of 7<sup>th</sup> CPC, or equivalent in the parent cadre or Department; and</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p>(i) Bachelor's Degree in Civil Engineering from a recognized University or equivalent.</p> <p>(ii) 15 (fifteen) years' experience in formulation, execution and construction of civil works including construction of hill roads.</p> <p>2. The Departmental Superintending Engineer (Civil) in the scale of Rs. 14300-18300/- (5<sup>th</sup> CPC)/ [PB-4 Rs. 37,400-67,000/- + Grade Pay of Rs. 8,700/-(6<sup>th</sup> CPC)] corresponding to Level 13 of Pay Matrix of 7<sup>th</sup> CPC, with three years' regular service in the grade shall also be considered along with outsiders. In case he or she is selected for appointment to the post the same shall be deemed to have been filled by promotion.</p> <p><b>Armed Forces Personnel Deputation or Re-employment :-</b></p> <p>The Armed Forces personnel of the Rank of Brigadier or equivalent who is due to retire or to be transferred to Reserve within a period of one year and possessing the qualifications and experience specified in Column (8) for deputationists shall also be considered. If selected, such officer shall be given deputation terms upto the date on which he is due for release from the Armed Forces; thereafter he may be continued on Re-employment terms. In case such eligible officer has retired or has been transferred to Reserve before the actual selection to the post is made his appointment will be on Re-employment basis. (Re-employment upto the date of superannuation with reference to civil posts.) (The Departmental officer in the feeder grade or cadre who is in the direct line of promotion shall not be eligible for consideration for appointment on deputation).</p>
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Similarly deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation (including short term contract) in another Ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications).

Note : The candidate who applied for the post would not be allowed to withdraw their candidature subsequently.

**Job Requirement :**

To supervise the Road and Bridge schemes/projects undertaken by Transport and Communication Sector of NEC. To advise Secretary, NEC in all matters pertaining to Transport and Communication Sector including Airport projects. To prepare plan and estimates including release of fund of such schemes as may be proposed by State Government/NEC during the plan period. To represent NEC in any Board or meeting pertaining to his areas of work.

CURRICULUM VITAE PROFORMA

- 1. Name and address( in block letters ) :
- 2. Date of birth ( in Christian era) :
- 3. Date of retirement under Central / State Govt. rules. :
- 4. Educational qualification. :
- 5. Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).

Qualification/ experience required

Qualification/experience possessed by the officer

- Essential: 1.  
2.  
3.

- Desired: 1.  
2.

- 6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
- 7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt/Orgn	Post Held	From	To	Scale of Pay and basic pay	Nature of duties

- 8. Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent. :
- 9. In case the present employment is held on deputation/contract basis, please state
  - (a) The date of initial appointment. :
  - (b) Period of appointment on deputation/contract :
  - (c) Name of the parent office/organisation to which you belong. :

Contd...P/2...

10. Additional details about present employment:  
Please state whether working under  
(indicate the name of your employer  
against the relevant column).  
(a) Central Govt.  
(b) State Government.  
(c) Autonomous Organisations  
(d) Government Undertakings.  
(e) Universities.  
(f) Others.
11. Please state whether you are working :  
in the same Department and are in the  
feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of pay ? :  
If yes, give the date from which the  
revision took place and also indicate the  
pre-revised pay scale.
13. Total emoluments per month now drawn. :
14. Additional information, if any, which you :  
would like to mention in support of your  
suitability for the post. (This among other  
things may provide information with regard  
to (i) additional academic qualifications  
(ii) professional training and (iii) work  
experience over the above prescribed in the  
Vacancy Circular/Advertisement).
15. Please state whether you are applying for :  
Deputation (ISTC)/ Absorption/Re-employ-  
ment Basis. (Officers under Central/State  
Governments are only eligible for 'Absorption'.  
Candidates of non-Government Organisations  
are eligible only for Short Term Contract).
16. Whether belongs to SC/ST. :
17. Remarks (The candidates may indicate :  
information with regard to (i) Research  
publications and reports and special  
projects (ii) Awards/Scholarship/Official  
Appreciation (iii) Affiliation with the  
Professional bodies/institutions/societies  
and (iv) any other information.  
(Note : Enclose a separate sheet if the  
space is insufficient).

18. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the Professional bodies/institutions/societies and (iv) any other information. (Note : Enclose a separate sheet if the space is insufficient).

Additional Information

18. Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.
19. Pay scale/Pay Band with Grade Pay of the present post held
20. If Pay scale/Pay Band with Grade Pay in Sl. no. 19 above is not that of the substantive post held (i.e. that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/ Pay Band with Grade Pay).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

Signature of the candidate

Address \_\_\_\_\_

Countersigned

\_\_\_\_\_

(Employer with Seal)

**CADRE CLEARANCE CERTIFICATE**

In the event of the selection of Shri/Smti \_\_\_\_\_  
He/she will be relieved to join the post of Adviser (Transport & Communication) in the North  
Eastern Council Secretariat, Shillong on deputation (including short term contract) plus promotion.  
For Armed Forces Personnel Deputation or Re-employment deputation basis.

Signature:

Designation of

Competent Authority

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case is pending or contemplated against  
Shri/Smti \_\_\_\_\_ as per records.

Signature:

Designation of

Competent Authority.

**MAJOR/MINOR PENALTIES REPORT**

Certified that there is no major or minor penalties imposed on  
Shri/Smti \_\_\_\_\_ during last 10 years.

Signature

Designation of

Competent authority.

**INTEGRITY CERTIFICATE**

Service particulars of Shri/Smti \_\_\_\_\_  
have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:

Designation of

Competent authority.