भारत सरकार Government of India
पूर्वोत्तर क्षेत्र का विकास मंत्राल Ministry of Development of NE Region
उत्तर पूर्वी परिषद सचिवालय North Eastern Council Secretariat
नोंग्रिम हिल्स, शिलांग – 793003 Nongrim Hills, Shillong -793003
Website: https:// necouncil.gov.in

Subject: Uploading of revised internship topics and opening of internship portal for Registration – reg.

With reference to the subject mentioned above, you are requested to kindly upload the revised Internship Topics (attached herewith) on the Internship Portal and facilitate the opening of the portal for registration for winter internship programme. The last date for registration may be fixed as 30th November 2026.

You are, therefore, requested to kindly make the necessary arrangements for uploading the revised internship topics and opening the portal for registration to enable students to register within the stipulated time frame.

Digitally signed by
RAISHE P A
Date: 27-10-2026
17:15:59

राईशे पीए (Raishe PA)
निदेशक(ई एंड एम) Director(E&M)

U.O Comp No. 2729 Dated: As per eSign

To,

Technical Director, NIC, NEC

Topics for Internship for Different Sectors of North Eastern Council

Sl. No.	Domains Available	Internship topics
1	Agriculture and Allied Sector	1. Assessment of business potential of indigenous crops in NER and identifying in NER and identifying challenges and opportunities for agri-startups. 2. Potential of Fisheries and Aquaculture Development in the North East. 3. Business Potential of Indigenous Crops in North East India. 4. Dairy Cooperatives in Hilly Terrains: Challenges and Opportunities. 5. Beekeeping (Apiculture) as a Sustainable Livelihood Option. 6. Organic Farming Certification and Market Linkages for North East Farmers. 7. Cold Chain Infrastructure for Reducing Post-Harvest Losses in NER. 8. Climate-Resilient Agricultural Practices for North Eastern Hill States. 9. Gaps in Agri-Marketing Infrastructure and Value Chain Development. 10. Accessibility of Veterinary and Animal Husbandry Services in Hill Areas. 11. Role of government schemes in boosting rural agri-economy. 12. Role of Farmer Producer Organizations (FPOs) in Enhancing Farm Income.
2	Irrigation and Flood Control Sector	1. Introduction to NEC and its Mandate 2. NEC Project Cycle and Project Administration 3. Irrigation and Water Resources Development Projects 4. Rainwater Harvesting and Water Conservation Projects 5. Flood Control and River Management 6. Project Appraisal and Financial Management. 7. Project Monitoring and Evaluation
3	Industries and Tourism Sector	1. Sustainable Tourism Development and Carrying Capacity Assessment of Tourist Destinations in North East India. 2. Branding and Digital Marketing Strategies for Promoting Tourism in the North Eastern Region. 3. Development of New Tourism Products (Eco-tourism, Tea Tourism, Wellness Tourism, Adventure Tourism and Rural Tourism) in NER. 4. Improving Accessibility and Inclusive Tourism for Differently Abled Tourists in the North East.

		5. Impact of Cultural Festivals and Heritage Tourism on Local Economy and Employment. 6. Application of Digital Technologies and Artificial Intelligence in Tourism and Hospitality Services. 7. Comparative Analysis of Industrial Policies of North Eastern States and Their Impact on Investment Promotion. 8. Promotion of MSMEs, Start-ups and Entrepreneurship for Industrial Growth in the North East. 9. Standardization, Capacity Building and Marketing of Tribal Homestays and Community-Based Tourism. 10. Value Chain Development for Handloom, Handicrafts, Food Processing and Other Indigenous Industries in the North Eastern Region.
4	Human Resources Development and Education Sector	1.Skill Gap and Employability Assessment of Youth in the North Eastern Region: Sector-wise Analysis and Policy Interventions 2. Mapping Emerging Employment Opportunities and Skill Requirements in NER 3. Skill Development Ecosystem in NER: Assessment of ITIs, Polytechnics and Skill Development Centres vis-à-vis Market Demand 4. Effectiveness of Skill Development Programmes in NER: Employment Outcomes and Areas for Improvement 5. Out-migration of Educated and Skilled Youth from NER: Causes, Skill Implications and Measures for Retention 6. Industry-Academia Linkages in NER: Existing Mechanisms, Gaps and Scope for Strengthening 7. Multilingual Education in Tribal and Linguistically Diverse Areas of NER: Challenges, Existing Practices and Way Forward 8. Educational Access and Learning Outcomes among Children in Remote and Border Areas of NER 9. Teacher Availability and Subject-specific Teacher Gaps in Remote and Border Areas of NER 10. Digital Learning Readiness of Schools in Remote Areas of NER: Infrastructure, Connectivity and Capacity Gaps 11. Vocational Education at School Level in NER: Status, Industry Linkages and Scope for Expansion 12. Participation of Women in STEM Education in NER: Status, Gaps and Strategies for Improvement 13. Higher Education in NER: Inter-State Assessment of Access, Quality, Faculty Availability and Research Capacity 14. Student Migration from NER for Higher Education: Causes, Trends and Measures for Strengthening Institutions within the Region 15. Employability of Graduates from Higher Education Institutions in NER: Skill Gaps and Industry Linkages

5	Science and Technology Sector	1.GIS-based early warning systems. 2. Drone technology for disaster management in NE states 3. 5G rollout challenges in hills 4. Bioprospecting of medicinal plants 5. GIS, Remote Sensing & Space Applications 6. Study internet connectivity status in NER 7. Innovation, grassroots technology deployment on local problems, and skill development 8. Rural Technology, Agri-tech, Renewable Energy, Waste Management 9. Exposure to PVS Portal and digital project monitoring tools. 10. Study on Industry 4.0 projects
6	Transport and Communication Sector	1. Road Infrastructure Development in the North Eastern Region: Challenges and Opportunities 2. Planning and Development of Hill Roads in the North Eastern Region 3. Technical Scrutiny of DPRs for Road Projects in NER 4. Road Connectivity to Remote and Inaccessible Areas of NER 5. Digital Technologies for Monitoring Progress of Road Projects (PVS Portal and Gati Shakti) 6. Innovative Pavement Technologies for Roads in Hilly and High-Rainfall Areas, Application of New Construction Technologies in Road Projects, Comparative Study of Conventional and Innovative Road Construction Technologies 7. Use of Geosynthetics in Hill Roads and Landslide-Prone Areas 8. Climate-Resilient Road Infrastructure in the North Eastern Region 9. Road Drainage and Cross-Drainage Systems in Hilly Terrain 10. Landslide Risk Management Along Roads in the North Eastern Region 11. Use of Recycled Materials in Road Construction 12. Performance-Based Maintenance of Roads in the North Eastern Region, Life-Cycle Cost Analysis of Road Projects 13. Road Safety Engineering for Highways in Hilly Terrain 14. Monitoring and Evaluation Framework for Road Projects
7	Health Sector	1. Public health emergency preparedness- Infection Prevention and control practices.

		2. Quality Assurance in Public Hospitals- Patient Safety and Quality Improvement. 3. Hospital Administration-Hospital planning, quality assurance, patient flow, and biomedical equipment management. 4. HIV/AIDs prevalence and intervention gaps in NER.
8	Information and Public Relations Sector	1. Interns interested in learning the scope & impact of preservation, conservation, promotion & development of art, culture, languages, etc. of NER through NEC fund interventions. 2. Analysis of IEC campaigns in NER 3. Mainstream media coverage study of NER vs other state 4. Study how government departments in NE states maintain and update public facing data on their websites 5. Government outreach through social media – opportunities and challenges 6. Radio programs in tribal languages 7. Youth engagement through digital media 8. Study, Research and documenting on traditional art, music, dance, and cultural heritage of the North East. 9. Compiling press clippings and media coverage reports. 10. Documenting success stories and best practices of NEC-funded interventions. 11. Interns interested in Social-Media promotion of NE
9	Evaluation and Monitoring Sector	1. Impact Assessment of NEC-Funded Infrastructure Projects 2. Evaluation of Digital Governance in NE States 3. Modalities for Real-Time Monitoring of Agricultural Schemes 4. Performance Evaluation modalities for Climate-Resilient Projects in NER 5. GIS-based real-time monitoring of different schemes 6. Tribal beneficiary feedback systems 7. Assessment of PPP model projects in NER 8. Model to track outcomes of skill programs 9. Quality metrics for Infrastructure project evaluation 10. Study ITIs – courses, teaching staff and relevance to the market demand 11. Help analyses outcomes of completed projects. 12. Track progress of NEC-funded projects and assist in preparing reports and status updates. 13. Conduct background research on key sectors. 14. Assist in writing research brief and policy notes 15. Study development gaps in the NER and help prepare suggestion and action plans. 16. Assist in SWOT and As-Is analysis. 17. Assist in mapping project , create visuals and charts for reports. 18. Assist in field visit of projects.
		1. Industry 4.0 readiness assessment for MSMEs in NER 2. AR/VR for preserving indigenous craft skills 3. Map the growth of Tertiary Sector in NER as emerging sector (Covering services offering in Hospitality & Tourism, IT, FinTech and E-commerce)

10	NERCEN	4. Waste-to-Wealth: Plastic roads and urban waste management 5. Climate-Smart Agriculture in the North Eastern States 6. AI-Powered tribal knowledge repository 7. Circular economy strategies for industries in NER 8. Revival of millets cultivation for nutrition security 9. Postharvest technologies to suit less accessible areas 10. Identifying the availability and gaps of cold chains in NER 11. Analyse major health issues in NER and their trends in different states 12. Overall school education in NER 13. Mapping domestic trade and exports from NER 14. Identifying bottlenecks in the border trade of NER with neighbouring countries and possible interventions
11	Library and Information Science / Knowledge Management	1. Assessment of existing library resources (print & digital) in NEC and identification of gaps for modernization. 2. Assist in the development of a digital cataloguing system and metadata standardization for NEC library collections. 3. Study on user behaviour and information needs of researchers, policymakers, and students using NEC library services. 4. Assist in Newspaper clipping service. 5. Help in the digitization of archival documents related to North Eastern Region (NER) available in the library and creating an accessible digital repository. 6. Assist in the organization of a knowledge management framework for policy documents and reports generated by NEC. 7. Assist in library document classification, cataloguing and indexing system for the resources available in the library. 8. Assessment of awareness and usage of NEC library resources among stakeholders and suggesting outreach strategies. 9. Role of libraries in supporting research and policy formulation for regional development. 10. Developing a roadmap for transforming NEC library into a hybrid (physical + digital) knowledge hub. 11. Study on best practices of national and international research libraries and applicability to NEC. 12. Implementation of RFID or smart library systems for efficient resource management. 13. Documentation and preservation strategies for indigenous knowledge and cultural heritage of North East India.
12	FINANCE	1. Budgeting 2. Release of Funds 3. Audit 4. Re-appropriation of Funds 5. Surrender of Saving
13	ADMINISTRATIVE DIVISION	1. Recruitment/Appointment matters 2. Recruitment Rules 3. Service matters - Leave, GPF, MACP, Promotion, Confirmation, Pension, etc. 4. Procurement of items and manpower from GeM portal/Preparation of tender document.



Government of India
Ministry of Development of NE Region
North Eastern Council Secretariat,
Nongrim Hills, Shillong -793003
Website: https://necouncil.gov.in
File no. NEC/EM/INERTN/2024/58

NEC Internship Policy 2025

1. Introduction

The North Eastern Council (NEC), headquartered in Shillong, recognizes the importance of providing valuable learning opportunities to students through internship program. This policy outlines the guidelines and procedures for organizing and conducting summer internships at the NEC.
This scheme seeks to engage students pursuing Under Graduate/ Post Graduate Degrees or are Research Scholars enrolled in recognized University/Institution within India, as "interns". These 'interns" shall be given exposure to various Verticals/Divisions/Units within NEC and would be expected to supplement the process of analysis within NEC through empirical collection and collation of in- house and other information. For the “Interns" the exposure to the functioning of the Government may be an add-on in furthering their future interests.
This internship policy involves no financial liability on the part of NEC.

2. Purpose

To allow short term exposure of "selected candidates" with the different Verticals/Divisions/Units of NEC, Government of India as 'Interns'. A list of domain areas for which Internship can be pursued is enclosed at **Annexure 'A'**.

3. Objective

The primary objective of the NEC's internship program is to provide students with practical exposure to the functioning of a regional planning and development organization including analysis. Through meaningful projects and mentorship, interns will have the opportunity to apply their academic knowledge to real-world scenarios and gain insights into the socio-economic, cultural, and environmental dynamics of the North Eastern region of India. It will also allow young academic talent to be associated with the NEC work for mutual benefit.

4. Eligibility

The internship program is open to students pursuing undergraduate or postgraduate degrees or are Research Scholars enrolled in

recognized University/Institution within India in relevant fields such as social sciences, economics, development studies, environmental studies, public administration, engineering, etc. Applicants must have completed at least two years of their undergraduate program or be enrolled in a postgraduate program at a recognized institution. Preference may be given to students from institutions within the North Eastern region, although applications from students outside the region will also be considered.

Applicants fulfilling following conditions are eligible to apply for the internship:

a. Under-graduate students, having completed/appeared in the term end exams of second year/4th semester of the bachelor degree course and secured not less than 55% or equivalent marks in 12th class.
b. Graduate students having completed/appeared in the term end exams of first year/2nd semester of their post graduate programme or pursuing research/PhD and secured not less than 55% or equivalent marks in Graduation.
c. 50% of internship seats are reserved for students from the North Eastern Region (NER), while the remaining seats are open to students from other parts of India based on availability and criteria.
d. 50% of seats should be reserved for women as far as possible.
e. The students who have appeared in the final exam or just completed Graduation/PG and waiting for admission for higher studies may also be considered for internship provided that-
    i. They have to secure 60% or more cumulative marks in all the years/ semesters of their current graduation/ post-graduation course till the date of application.
    ii. The period between the month of declaration of result of final exam and the desired month of internship should not exceed six months
        e.g. if the result is declared in the month of June then he/she can
        apply for the internship beginning till the month of December.
    iii. Relaxation, if any, will be given by Secretary, NEC.

5. Duration

The duration of the internship program at NEC will typically be for a period of maximum 2 months of which one month has to be mandatorily be in person in NEC. The exact dates may vary depending on the academic calendar and organizational requirements.

6. Logistics & Support:

Interns will be required to have their own laptops. NEC shall provide them working space, internet facility and other necessities

as deemed fit by the concerned Sector Heads.

If interns are required to conduct field visits, TA/DA may be provided to cover travel and associated expenses.

7. Application Process

Interested students should submit their applications through the designated online portal on the NEC website. Till the time the portal is functional, applications in hard copy may be submitted to Secretary, NEC. Applications must include a resume, a statement of purpose outlining the applicant's interest in the internship, academic transcripts, and any other relevant documents as specified in the internship announcement. Shortlisted candidates may be required to undergo an interview either in person or via video conferencing. Planning Sector of NEC will forward the applications to concerned sectors/vertical.

procedure and conditions for applicants:

i. Application can only be made six months in advance but not later than 1 month before the month in which internship is desired. For example, if any applicant wants to join internship programmewhichiscommencinginthemonthofApr2025 then he/she can apply from the month of Oct 2024 to March 2025.
ii. Applicants must also clearly indicate the area of interest.
iii. A candidate can apply for internship only once during a financial year.
iv. The applicants who do not fulfill the eligibility conditions will be rejected.
v. The selected applicant has to produce original marksheets and NOC (No Objection Certificate) which is enclosed at **Annexure 'C'** from the college/institution at the time of joining, failing which his/her candidature shall be cancelled.

8. Selection Criteria

Selection of interns will be based on academic merit (40%), relevance of the applicant's field of study to the work of NEC (20%), demonstrated interest in the socio-economic development of the North Eastern region(20%), and Computer literacy (20%).The number of interns selected each year will depend on the availability of projects and resources within the organization.

Procedure for Selection and Other Modalities of the Scheme:

i. All the applications received online will be made available online to the concerned Heads of Verticals/ Units/ Divisions/ Consultants in NEC for further scrutiny and selection of eligible candidates.

ii. The Heads of Verticals/ Divisions/ Units can take a maximum of 3 (three) interns for Internship at a time. This number may be relaxed beyond 3 (three) with the permission of Secretary, NEC. The decision of the Secretary, NEC regarding the suitability of a

candidate as intern shall be final and binding.

iii. The maximum number of interns at NEC should not exceed 36 at any point.

iv. Up to 4-5 internship periods/terms may be offered each year from each sector.

v. The selected candidates may be asked by the vertical/ division to submit the soft copy of their **N O C** from their Head of the Department/Principal by giving sufficient time before issuance of the offer letter by the vertical head. It also has to be indicated in the NOC that the student would not be registered for any course requiring his/her attendance in the class during the period of internship. The vertical/division has to obtain the original NOC issued by the college/institution at the time of joining of the candidate and also verify his/her eligibility from the original documents. If any discrepancy is found, the candidature of the candidate will be cancelled by the Vertical sector.

vi. The concerned vertical/division will upload the list of selected candidates on NEC website.

vii. Depending upon the number of applications received against a particular domain/area, NEC reserves the right to fix up the eligibility criteria, limit the number of applicants to be called for a particular period and to decide about the mode of screening thereof.

viii. The concerned heads of Verticals/Divisions/Units/Consultants shall be personally responsible for ensuring that the work programme and output mutually agreed upon with the Intern is satisfactorily completed. Interns shall be required to submit a brief report/paper at the end of their assignment to the Heads of the concerned Verticals/Divisions/Units/Consultants about their learning experience.

ix. Seminars/presentation can be conducted by the concerned Heads of particular Verticals/Divisions/Units/Consultants for their interns.

x. All applications should be centrally distributed from the Planning Division. Planning Division will accordingly forward the applications to concerned sectors who will further process.

9. Internship Structure

Interns will be assigned to specific departments or project teams within NEC based on their area of interest and organizational needs. Each intern will be assigned a mentor who will provide guidance and support throughout the internship period. Interns will be expected to work on assigned projects, participate in meetings and training sessions, and contribute to the overall objectives of the department or team.

10. Code of Conduct

Interns are expected to adhere to the rules and regulations of the

NEC during their internship period. Interns must maintain confidentiality regarding sensitive information they may come across during their internship. Any misconduct or violation of the code of conduct may result in termination of the internship. They may not share information during or after their internship without the approval of NEC.

11. Evaluation and Feedback

Interns will be evaluated based on their performance during the internship period. At the end of the internship, interns will be required to submit a report detailing their activities, learning and recommendations. Feedback will be collected from both interns and their mentors to assess the effectiveness of the internship program and identify areas for improvement.

12. Certification:

Upon successful completion of the internship program, interns will be awarded a certificate by the North Eastern Council acknowledging their participation and contribution. The certificate will specify the duration of the internship and the projects undertaken by the intern. A certificate regarding successful completion of Internship shall be issued by the Sector Head of the concerned Subject Division in the enclosed format at **Annexure 'B'**.

13. Attendance

While doing internship in NEC, the candidate should have a minimum of 75% attendance and they have to mark In and Out time on daily basis. In case of less than 75% attendance, no extension of internship period is allowed and no experience certificate will be issued. The attendance record and the details of work supervision shall be maintained by the Heads of the Verticals/ Divisions.

14. Supervision & Data Access Responsibility

It may be strictly observed that the conduct of the interns and their access to data shall be the sole responsibility of the concerned Advisers/Heads of Verticals only. The data accessed by interns shall not be used for any purpose other than that for which official permission has been granted by the sector head. An undertaking may be obtained from the intern.

15. Scheme Review

NEC reserves the right to review the scheme at any time. The Scheme so reviewed will be placed on the website of NEC.

16. Relaxation

Secretary, NEC will have the power to relax any of the conditions mentioned above, in respect of any deserving candidate.

17. **Conclusion**

The North Eastern Council is committed to providing a conducive environment for learning and growth through its internship program. By engaging with students and fostering talent, NEC aims to contribute to the development of the North Eastern region and nurture future leaders in the field of regional planning and development.

18. This issues with the approval of the Competent Authority.

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Signed by Sherry Lalthangzo
Date: 24-01-2025 16:26:37

Annexure-A

Domains/Areas available for Internship

1. Agriculture and Allied Sector.
2. Industries and Tourism Sector.
3. Irrigation and Flood Control Sector.
4. Human Resource Development and Education Sector.
5. Science and Technology Sector.
6. Transport and Communication Sector.
7. Health Sector.
8. Information and Public Relations Sector including Library.
9. Evaluation and Monitoring Sector.
10. Finance Sector.
11. Administration Sector.
12. Power Sector.

Annexure-B

FORMAT OF INTERNSHIP COMPLETION CERTIFICATE

(To be given on Letter Head)

Dated:

TO WHOMSOEVER IT MAY CONCERN

This is to certify that <Mr./Ms.>_____a student of<University/Institution> has successfully completed Internship with North Eastern Council, Secretariat, Government of India from to_____.During the period of Internship he/she worked under_____
in the following areas.

i.
ii.

1. <He/She>has shown special flair for_____and <his/her> performance in preparation of the report has been rated as _____.
2. During the period of<his/her>internship programme <he/she>was punctual and hardworking.
3. I wish<him/her>every success in<his/her>life and career.

(Signature)
<Adviser/Sector head>

Annexure-C

FORMAT FOR NOC TO BE OBTAINED FROM COLLEGE/INSTITUTION

(To be given on Letter Head)/To be signed by HOD/Principal

Dated:-

Subject:-No Objection Certificate for NEC Internship Programme.

It is certified that<Mr./Ms.>_____ is a bonafide Student of <College ID No.> of <name of the programme>of this <Institution/College>.

The<Institution/College> has no objection for doing the Internship programme at North Eastern Council, Secretariat, Government of India for the period from ----- to -----.It is also certified that<he/she>is not registered for any course requiring <his/her>attendance in the class during the said period.

The conduct of the student as recorded by the <College/Institution> has been found good/ satisfactory/unsatisfactory.

(Signature and Seal)