

/8665/2024

**GOVERNMENT OF INDIA
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS: SHILLONG - 793003**

NO. NEC/NAZ/10/2022

Dated: 5th July, 2024

NOTICE INVITING TENDER

The North Eastern Council Secretariat, Government of India, Nongrim Hills, Shillong invites sealed bids/quotations from registered and authorised parties dealing with e-Waste (as per E-waste Rules, 2016, as amended from time to time), for disposal of e-Waste lying at North Eastern Council Secretariat, Nongrim Hills, Shillong- 793003 on **"AS IS WHERE IS BASIS"**.

1. Description : Tender for disposal of e-waste items listed in Annexure-I on **"AS IS WHERE IS BASIS"** at the North Eastern Council Secretariat, Nongrim Hills, Shillong - 793003
2. Earnest Money Deposit: Rs. 7,800/- (Rupees Seven thousand eight hundred) only has to be submitted as Earnest Money Deposit.
3. Last Date and Time for submission: 26th July, 2024 at 12:00hrs.
4. Date and time for opening of bids/quotations: 26th July, 2024 at 15:00 hrs.

Signed by Lienmuong S

Gangte

Date: 05-07-2024 15:09:16

Reason: Approved

(L.S. Gangte)

Director (Admn.)

Disclaimer

While the document has been prepared in good faith, no representation or warranty, express or implied, is or will be made, and no responsibility or liability will be accepted by the North Eastern Council Secretariat or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. This document is not an offer by the North Eastern Council Secretariat, but an invitation for bidders responses. No contractual obligation on behalf of the North Eastern Council Secretariat, whatsoever, shall arise from the offer process unless and until a formal offer is issued by the North Eastern Council Secretariat.

Contents

1. DEFINATIONS:
4

2. SCOPE OF WORK:
4

3. ELIGIBILITY CRITERIA:.....4-5

4. EARNEST MONEY DEPOSIT (EMD):.....5

5. SUBMISSION OF BIDS:.....5

6. CONTENTS OF THE SEALED ENVELOPE:.....5-6

7. GENERAL TERMS AND CONDITIONS:.....6-8

8. ANNEXURE - I - LIST OF E-WASTE ITEMS9-15

9. ANNEXURE - II -APPLICATION BID FORM16-17

TENDER DOCUMENT

Ref. No. NEC/NAZ/10/2022

Dated: 5th July, 2024**1. DEFINITIONS:**

Boldface type is used to identify defined terms.

- a) The **NEC** means North Eastern Council Secretariat, Government of India, Shillong.
- b) The **Bidder** means the person/vendor/firm who is interested to submit the bids/quotations.
- c) **Party** means either the NEC or the Bidder, as the context requires.
- d) The **Offer/Bid/Quotation/Tender** is the completed bidding documents submitted by the bidder to the North Eastern Council Secretariat.
- e) The **Letter of Acceptance** means the formal acceptance by the NEC of the Bid.
- F) **Days** are calendar days, months are calendar months.

2. SCOPE OF WORK:

The North Eastern Council intends to dispose e-waste items as listed in Annexure-I on "**AS IS WHERE IS BASIS**" lying in the NEC Secretariat, Nongrim Hills, Shillong as per the Central Pollution Control Board / State Pollution Control Board guidelines for disposing of such items.

3. ELIGIBILITY CRITERIA:

Sl. No.	Eligibility Criteria	Proof of Documents required / must be submitted / enclosed
a)	Must be authorised and registered as per E-waste Management Rules, 2016 (as amended from time to time), as a Dismantler / Recycler / Refurbisher / Producer Responsibility Organisation of e- Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board, etc.	Self-attested copy of valid Registration Certificate with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board
b)	Must not be blacklisted during the last 4(four) years as on the date of submission of bid by the State / Central Government, Government Organisations, Government Undertakings, Public Sector Undertaking	The Bidder must submit a notarised affidavit on non-judicial stamp paper of Rs. 50/- (Rupees fifty) declaring the same.
C)	Bidder should indicate GSTIN No. and PAN No.	Self-attested copy of GST registration and PAN to be enclosed
d)	Where required, the Bidder shall have to	Self attested copy of valid Trading

/8665/2024

	furnish a valid Trading License from the Khasi Hills Autonomous District Council concerned of Meghalaya while submitting their tender.	License from the Khasi Hills Autonomous District Council concerned of Meghalaya for Non-Tribal bidders Tribal belonging to any of the Schedule Tribes pertaining to Meghalaya will be required to submit a self attested copy of their Schedule Tribe Certificate.
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4. EARNEST MONEY DEPOSIT (EMD)

- i. Earnest Money deposit would be Rs. 7,800/- (Rupees Seven thousand eight hundred) only in the form of crossed Demand Draft/Pay Order/Banker's Cheque from any commercial bank in favour of "DDO, NEC" payable at Shillong.
- ii. The Earnest Money deposit is refundable without interest for unsuccessful bidders only on completion of the entire process.
- iii. For the successful bidder who intends to take physical possession of the e-waste items, the Earnest Money deposited shall be adjusted with the balance amount to be paid by him / her accordingly.
- iv. The Earnest Money deposit of the successful bidder will be forfeited if the e-waste items quoted are not taken physical possession of by the successful bidder as provided in 7 (h) & (i) herein.
- v. No interest will be paid by this Office on the Earnest Money Deposit.

5. SUBMISSION OF BIDS:

Interested parties should submit their application bid form as per format enclosed as Annexure-II on or before 26th July, 2024 at 12:00 hrs. along with necessary documents in a sealed envelope superscribed with the words "BIDS FOR E-WASTE. TO BE OPENED ON 26th July, 2024 "by THE ADDRESSEE ONLY" addressed to " Director (Admn.), NEC, Shillong" and drop personally in the tender box kept at Room No. 303, NEC Secretariat, Nongrim Hills, Shillong.

Any application received after the last date and time of submission will be rejected.

6. CONTENTS OF THE SEALED ENVELOPE:

The sealed envelope should contain the following:-

- i. Application bid form (Annexure-II)
- ii. Self attested copy of valid registration certificate for being authorised and registered as a Dismantler / Recycler / Refferbisher / Producer Responsibility Organisation of e-waste as per E-waste Management Rules, 2016 (as amended from time to time), with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board, etc.
- iii. The Bidder must submit a notarised affidavit on non-judicial stamp paper of Rs. 50/- (Rupees fifty) declaring that the bidder was not blacklisted during the last four (4)

/8665/2024

years as on the date of submission of bid by State/Central Government, Government Organisations, Government Undertakings, Public Sector Undertaking.

- iv. Self attested copy of PAN Card.
- v. Self attested copy of GST registration.
- vi. In case of non-tribal bidder, a self attested copy of valid Trading License from the Khasi Hills Autonomous District Council concerned of Meghalaya. Tribal belonging to any of the Schedule Tribes pertaining to Meghalaya, will be required to submit a self attested copy of their Scheduled Tribe Certificate.
- vii. Crossed Demand Draft / Pay Order / Banker's Cheque for Earnest Money Deposit.

In case of any of the documents are not submitted by the bidder, the NEC at its discretion may reject his/her bid/quotation.

7. GENERAL TERMS AND CONDITIONS:

- a) The application bid form (Annexure-II) shall be signed by person/persons on behalf of the bidder having necessary authorization / Power of Attorney to do so.
- b) If the space in the form (Annexure-II) is insufficient for furnishing full details, such information may be continued on separate sheets of paper, stating therein the part of the form and serial number. Separate sheets shall be used for each part and a proper reference with page number must be indicated in the main form of application.
- c) Clarifications, if any required, may be obtained from the Director (Admn.), NEC, Shillong during Office hours before 26th July, 2024.
- d) The NEC Secretariat is at liberty to reject or accept any or all offers without assigning any reason thereof. The decision of NEC in this regard shall be final and binding. The NEC may also cancel this Notice Inviting Tender fully or partially without assigning any reason thereof and no liability, financial or otherwise, will be borne by the NEC in this regard.
- e) The inspection of the goods can be carried out by the prospective bidders or their representatives in the NEC, Nongrim Hills, Shillong - 793003 in all working days of NEC between 11:AM to 4:00 PM up to 22nd July, 2024.
- f) Any taxes as levied and applicable shall be paid by the successful bidder.
- g) The e-waste items proposed will be sold "**AS IS WHERE IS BASIS**" and will be deemed to have been on the understanding that the bidder has satisfied fully himself/herself/ themselves in regard to the conditions, quality, etc., of the same.
- h) The successful bidder will be required to make full payment of bid by way of crossed Demand Draft/Pay Order/Banker's Cheque from any Commercial Bank in favour of "D.D.O., NEC", payable at Shillong, within 7(seven) days after issue of letter of acceptance by the North Eastern Council Secretariat on failure to do so, the Office shall have the right to forfeit the entire Earnest Money deposit amount of the bidder

/8665/2024

and dispose the items to an alternate bidder as decided by, Secretary, NEC and will be final.

- i) The successful bidder shall be required to lift all the items to his/her premises within 7(seven) days after the payment of the quoted amount (EMD amount will be adjusted with the quoted value for the successful bidder). On failure to do so, the Office shall have the right to forfeit the entire Earnest Money Deposit amount of the bidder and dispose the items to an alternate bidder as decided by Secretary, NEC and will be final.
- j) The Successful Bidder will have to make their own arrangement at their own cost for loading and transportation of the materials/items to their respective destination. There will be whole responsibility of the Successful Bidder for any damage / mishap of labors / workers engaged during the loading of materials within the NEC Office Complex.
- k) No damage shall be caused to the property of the NEC Office Complex in the premises while removing the e-waste items. Any loss/damage to the property of the NEC or injury or personal accident suffered by any person due to negligence or action of the Successful Bidder or his authorised worker/supervisor, will be borne Successful Bidder.
- l) The Successful bidder should follow the procedure under various Laws / Acts / rules in force from time to time in connection with disposal of e-waste.
- m) No bid shall be accepted after the due date and time. If the due date happens to be a holiday, the bid shall be opened on the next working day at the same time notified as above.
- n) Bids/quotations will be opened on 26th July, 2024 at 15:00 hrs. If the opening date happens to be a holiday, the bid shall be opened on the next working day at the same time at NEC Video Conference Hall, Nongrim Hills, Shillong-793003.
- o) The rate quoted should be inclusive of all taxes, miscellaneous charges like transportation, labour or any other expenses, etc.
- p) The bids shall be examined by the NEC. If more than one bidder has submitted offers, the bid comparison shall be made as per the quoted rate. The rate quoted by the bidder which is found to be the highest shall be selected by this Office provided that such rate is, in the opinion of the Office, reasonable. In case of a tie, the winning bid may be decided by draw of lots or at the discretion of the Office.
- q) In case only one bidder quotes without competition from other bidders, the Office may at its discretion select that particular bidder provided that the quoted rate is, in the opinion of the Office, reasonable.

/8665/2024

- r) In the event of any question, dispute or difference is arising between the Office and the bidder relating to any matter arising out of or connected with this tender, the decision of Secretary, NEC shall be final and binding on both the parties.

- s) Legal jurisdiction for any disputes, if arise, is subject to exclusive jurisdiction of competent courts in Shillong (Meghalaya) only

- t) Bidder should specially take note of all addendum/corrigendum related to this auction which will be published at the NEC websites (www.necouncil.gov.in) and no separate intimation for the same will be issued by the Office. Any such addendum/corrigendum shall be deemed to be incorporated into this document.

- u) Conditional bids/quotations shall not be considered.

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ANNEXURE-I**1. ELECTRONICS E-WASTE ITEMS**

Item No.	Particulars of stores	Quantity / Weight
1	Godrej Pentacool Refrigerator (single door) 3.5 feet	1
2	Steam Heater (bajaj majestic)	2
3	Car battery 12 volt	1
4	Tread mill / running exercise machine	1
5	Cycle (exercise machine)	1
6	Stabilizer	1
7	Projector screen	1
8	Table lamp	2
9	Room Heater	1

2. CPU E-WASTE LIST

Item No.	Particulars of stores	SERIAL NO.	Qty
1	CPU Acer i3	UDVD9SI488DO377309	1
2	ACER VERITON i5	UXVD9SI300D40463	1
3	HCL CORE i3	S/N. 3113AC137739	1
4	HCL CORE i3	S/N. 1113AA090066	1
5	HCL CORE i3	S/N. 4113AC154001	1
6	HCL CORE i3	S/N. 4113AC153973	1
7	HCL CORE i3	S/N. 3113AC137738	1
8	ACER CORE i3	UXVJSS1846E3957043	1
9	HCL I3	4113AC154001	1
10	HCL I3	4113AC153973	1
11	HCL I3	3113AC137738	1
12	HCL I3	3113AC137723	1
13	ACER VERITON i3	AWK44QT696B1935343E	1
14	ACER VERITON i3	AWK44QT696B1935323E	1
15	HCL I3	1113AA090044	1
16	HCL I3	1113AA090055	1
17	ACER VERITON I3	AWPSLEB105B31B7	1
18	LG PC i3	80690SW06684	1
19	HCL I3	411AC153993	1
20	HCL I3	411AC153994	1
21	ACER VERITON I3	UDVD9S1488D0377289	1
22	ACER VERITON I3	UDVD9S1608C53533	1
23	ACER VERITON I3	AWV23GT2529212045LE	1
24	SAMSUNG CELERON	4022A0024208	1
25	HP i3	1N16370R	1
26	ACER i3	UDVD9SI608C4914823	1
27	ACER i3	UXVJSS1J66F343330	1
28	HCL i3	3113AC137724	1
29		TOTAL	28 NOS

3. MONITOR E-WASTE LIST

Item No.	Particulars of stores	SERIAL NO.	Qty
1	HCL LCD Monitor	S/N 773051509591	1
2	Acer LCD Monitor	24903496624	1
3	HCL TFT MONITOR	S/N. 472105107958	1
4	HCL TFT MONITOR	S/N.AOCSANBNA1400142	1
5	HCL TFT MONITOR	S/N.AOCSANBNA1400136	1
6	HCL TFT MONITOR	S/N.AOCSANBNA1400113	1
7	HCL TFT MONITOR	S/N. 773051509591	1
8	HCL TFT MONITOR	S/N. AOCSABNA1400343	1
9	HCL TFT MONITOR	S/N. AOCSABNA1400033	1
10	Acer TFT Monitor	MMLKESS006309070F18507	1
11	HCL TFT Monitor	S/N 773053418742	1
12	HCL TFT Monitor	S/N 773051408540	1
13	Philips TFT	BZ0005066683366	1
14	Samsung LCD	ZDGHMMAB700297B	1
15	HCL TFT	S/N 773051611288	1
16	HCL TFT	S/N 773053418794	1
17		TOTAL	16

4. KEYBOARD E-WASTE LIST

Item No.	Particulars of stores	SERIAL NO.	Qty
1	Keyboard HCL	C0507068143	2
2	Keyboard Acer	24304009K800	1
3	Keyboard HCL	C09015861	1
4	Keyboard HP	7CH0333TZH	1
5	HP KEYBOARD	BBUVROMVB2ROHW	1
6	HP KEYBOARD	S/N C1011028197	1
7	HP KEYBOARD	S/N BE0002451	1
8	HP KEYBOARD	S/N C1011026309	1
9	HP KEYBOARD	S/N BE0002452	1
10	HP KEYBOARD	S/N BE0002453	1
11	HCL KEYBOARD	S/N C0605061001	1
12	TVS KEYBOARD	MBFJAB741849	1
13	ACER KEYBOARD	DKPS21B02L24304009K800	1
14	LOGITECH WIRELESS KEYBOARD	1513SC1094T8	1
15	HCL	K0504001261	1
16	HCL	C0505126245	1
17	HP	7CH5262YKN	1
18	ACER	DKPS21B02L24303FEFK800	1
19	HCL	BE000088	1
20	HCL	C0505095051	1
21	HP	7CH526XLY	1
22	Samsung	47005570	1
23	HCL	BE000245	1
24	HP	B943508CPTA1F0	1
25	ACER	DKPS21B02L2430ZFE8K800	1
26	PRODOT	FCCC	1
27	TVS	MBFJAB745703	1
28	LOGITECH	1513SC104GTB	1
29	HP	BC3880FVBXC98E	1
30	HEWLET PACKARD	CCA112LP295037	1
31	HCL	K0504002390	1
32	ACER	DKPS21B02L246021E6K800	1
33	PRODOT	NOT SEEN	1
34	ACER	KB6880B045231026BDK800	1
35	ACER	DKPS21B02L2440172CK800	1
36	HCL	CO601075604	1
37	HCL	C011025618	1
38	LAPCARE	VD0817115KB022179	1
39	ACER	KB6880B0452400218EK800	1
40	TOTAL		40

/8665/2024

5. MOUSE E-WASTE LIST

Item No.	Particulars of stores	SERIAL NO.	Qty
1	Mouse HCL	56002923	1
2	Mouse Acer	MS11200123	1
3	HCL OPTICAL MOUSE	58105378	1
4	ACER MOUSE	X79555207753 M042KOP	1
5	Mouse Logitech wireless	CCA113LPQ700T8	1
6	Mouse Logitech wireless	1517LZOQZT68	1
7	Mouse Logitech wireless	CCA113LPQ700T8	1
8	HCL MOUSE	S/N. G1041004937	1
9	HCL MOUSE	S/N. G0501001021	1
10	HCL MOUSE	S/N. 3892A378	1
11	HCL MOUSE	S/N. 055006671	1
12	HP MOUSE	7CH1475LR	1
13	ACER MOUSE	X3J85125006531	1
14	LOGITECH MOUSE	HCA24517168	1
15	HCL	6356	1
16	Samsung	648	1
17	Acer	KOB	1
18	HCL	558	1
19	Acer	EK701	1
20	HCL	1005	1
21	FOXIN	7201	1
22	IBM	648	1
23	HCL	909	1
24	TOTAL		23

/8665/2024

6. UPS E-WASTE LIST

Item No.	Particulars of stores	SERIAL NO.	Quantity / Weight
1	UPS 600 VA Frontech	Not seen	1
2	UPS 1 KVA	Not seen	1
3	UPS 600 VA Frontech	Not seen	1
4	UPS 1 KVA Better Power	Not seen	1
5	UPS 1 KVA Better Power	Not seen	1
6	UPS 1 KVA Better Power	9514J14A00487	1
7	UPS 1 KVA Better power	Not seen	1
8	Better Power 1 KVA	Not seen	1
9	Better Power BP Series	310022013852588000006S	1
10	Better power 15 KVA	Not seen	1
11	Better power 15 KVA	15K192DCH15007	1
12	Better power 15 KVA	15K1920CH15006	1
13	Better power 15 KVA	15K192DCH15004	1
14	Better power 3KVA	M11L16E01018	1
15	Better power 3KVA	BPNAM110118096010054	1
16	UNILINE 3KVA	ULP-71003	1
17	UNILINE 3KVA	UL-G8-U4	1
	TOTAL		17

7. PRINTERS E-WASTE LIST

Item No.	Particulars of stores	SERIAL NO.	Quantity / Weight
1	Printer HP Officejet 7612	CES51VOO5B	1
2	Printer HP Laserjet Pro 400	VNH4B28148	1
3	Printer HP Laserjet M1005 MFP	CB376-00001EN	1
4	Printer HP laserjet M1213nf MFP	CNCJ8DD85PO	1
5	Printer HP laserjet 1020	CNC2K00816	1
6	Printer Canon LBP 2900 B	050972-11	1
7	Printer HP Deskjet GT 5820	CN68Q4G1ZH	1
8		CN68Q4G1FH	1
9		CN6AC4G03P	1
10	Printer HP Laserjet 1536 dnf MFP	CNB9CQK	1
11	HP Officejet 7612 Printer	S/N CN51V3M05M	1
12	HP Laserjet P1566	S/N. VNC3J00258	1
13	HP Laserjet1536 dnf MFP	S/N CNB9CIBBXN	1
14	HP Officejet 7612	S/N CN51V3M062	1
15	HP Laserjet1536 dnf MFP	S/N. CNB9C1BBY8	1
16	HP Laserjet 1020	S/N. VNC3632533	1
17	HP Laserjet 1200	S/N. CNCJN98509	1
		S/N. CNCJN98470	1
18	Canon Laserjet	MQ EA 320262	1
19	HP Officejet 7612	APU 2380051	1
20	HP Laserjet 2420	CNHKG89633	1
21	HP Deskjet GT 5820	CN68Q4G1XO	1
22	HP Laserjet 1020	CNCKB61114	1
23	Canon Pixma	KLHH00839	1
24	HP Deskjet GT 5820	CN68Q4G11M	1
25	HP Deskjet GT 5820	CN68Q4G21D	1
26	HP Deskjet GT 5820	CN68Q4G21X	1
27	HP Deskjet GT 5820	CN68T4G1JX	1
28	HP Deskjet Ink Advantage 5525	CN25Q1B11B	1
29	HP Lasetjet 1008	VNF8N00251	1
30	HP Deskjet GT5820	CN688BQ1G1HQ	1
31	HP Officejet 7612	CES51VOO5T	1
32	HP Officejet 7612	CES51VOO3G	1
33	HP Officejet 7612	CES51VOO4V	1
34	Canon Image Class Laserjet	RUS10089	1
35	HP Laserjet 1200 Series	CNCJS4555	1
26	HP Office Scanjet 7612	CN51V3M08N	1
27	TOTAL		37

8. XEROX MACHINES E-WASTE ITEM

Item No.	Particulars of stores	SERIAL NO.	QTY
1	Xerox Machine - Konica Minolta Bizhub C284e	S/n.A5C2041101807	1
2	Xerox Machine - Toshiba e-studio 452	S/n.CID955149	1
3	CANON MF 299 dw	RUS10095	1
4	XEROX MACHINE - CANON IMAGE RUNNER ADVANCE 6055	21XHTW11446	1
5	XEROX MACHINE - KONICA MINOLTA BIZHUB C364E	A5C1041015109	1
6	XEROX MACHINE - TOSHIBA 3005AC	6AG00006488	1
7	XEROX MACHINE - TOSHIBA E-STUDIO 3511	CKE536610	1
8	TOSHIBA E-STUDIO 455	CQA135029	1
9	TOTAL		8

9. INTERNET MODEM E-WASTE ITEM

Item No.	Particulars of stores	SERIAL NO.	Qty
1	INTERNET MODEM - BSNL	S/N. BI-10039000	1
2	TOTAL		1

10. SCANNER E-WASTE ITEM

Item No.	Particulars of stores	SERIAL NO.	Qty
1	HP SCANJET G4010	CN4C1CC0VW	1
2	HP SCANJET 2410	CN26BE2071	1
3	HP SCANJET G4010	CN51MCC0KD	1
4	CANON FAX L140	GRS05170	1
5	CANON FAX - L170	QZC04602	1
6	TOTAL		5

11. INTERNET SWITCH E-WASTE ITEM

Item No.	Particulars of stores	SERIAL NO.	Qty
1	DIGISOL	1008D	1
2	DLINK	6267	1
3	DLINK	2686	1
4	DLINK	57768	1
5	DLINK	56807	1
6	DLINK	56805	1
7	DLINK	26006	1
8	TOTAL		7

12. COMPUTER SPEAKER E-WASTE ITEM

Item No.	Particulars of stores	SERIAL NO.	Qty
1	HP	CCS246C682	1
2	FRONTECH	J1L1858050600702	1
3	TOTAL		2

13. STABILIZER E-WASTE

Item No.	Particulars of stores	SERIAL NO.	QTY
1	STABILIZER	Not seen	1
2	VERTEX	8980	1
3	TOTAL		2

14. LAPTOP E-WASTE

Item No.	Particulars of stores	SERIAL NO.	Qty
1	ACER TRAVELMATE IP CORE I5	NXVATSI00953404ABB3400	1
2	ACER TRAVELMATE IP CORE I5	NXVATS1009534049C23400	1
3	ACER TRAVELMATE IP CORE I5	NXVATS100953404F023400	1
4	ACER TRAVELMATE IP CORE I5	NXVATS100953404DAB3400	1
5	LENOVO IDEAPAD 330 CORE I5 8 TH GEN	IS 13252(Part 1)/IEC 60950-1	1
6	TOTAL		5

15. TELEVISION

Item No.	Particulars of stores	SERIAL NO.	Qty
1	SONY ANDROID 43 INCH	MODEL NO. KD-43XB500C S/N. 610PMCB014307	1
2	LG ANDROID 43 INCH	MODEL NO. 558E3KB-BE S/N. 610PMCB014307	1
3	SONY TRINITRON CRT 21 INCH	S/n 6201238 S/n 6201239 S/n 0712758	3
4	BPL NQR 29 PS CRT	S/n 31814JYM-21779	1
3		TOTAL	

16. PLOTTER

Item No.	Particulars of stores	SERIAL NO.	Qty
1	PLOTTER BOARD - ALTECH		1
2	PLOTTER PRINTER - DOT MATRIX	S/N. SG05F1107J S/N. LIPIMT661	2
3	TOTAL		3

17. UPS BATTERIES

Item No.	Particulars of stores	Quantity
1	UPS 12 V 42 Ah BATTERIES	152
2		

ANNEXURE -II

To,

**Director (Admn.)
North Eastern Council Secretariat Nongrim Hills, Shillong - 793003**

Sir,

In response to your advertisement dated July,2024 in your websites www.necouncil.gov.in etc. I/we, the bidder(s) for the disposal of e-waste, would like to submit my / our offer as follows:-

1.	Name and address of the Bidder	
2.	Contact Telephone No / Mobile No. and E-mail ID	
3.	Self - attested copy of valid Registration Certificate with Central pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board enclosed (Yes/No)?	
4.	Notarised affidavit on non-judicial stamp paper of Rs.50/- (Rupees Fifty) declaring that the bidder was not blacklisted during the last four (4) years as on the date of submission of bid by State/ Central Government, Government organisations, Government undertakings, Public Sector enterprises, Scheduled Banks / Commercial Banks / Regional Rural Banks / Cooperative Banks, etc. Enclosed (Yes/No)?	
5.	Self attested copy of the first page of the Bank Account Passbook / Cancelled Cheque enclosed (yes / No)?	
6.	PAN No. (Self attested copy enclosed yes / No.)	
7.	Goods and Services Tax Registration No. (Self attested copy enclosed Yes/No?)	
8.	In case of non-Tribal Bidder, a self attested copy of valid Trading License from the Khasi Hills Autonomous District Council concerned of Meghalaya.Tribal belonging to any of the Schedule Tribes pertaining to Meghalaya, will be required to submit a self attested copy of their Scheduled Tribe Certificate.	
9.	EMD Details: No. Date	
10.	Rate quoted: (In case of difference of amount in figures and words, the one in words will be treated as the quoted rate)	Rs. _____ (in figures)

/8665/2024

11	Rates should be inclusive of all taxes, miscellaneous charges like transportation, labour or any other expenses.	Rs. _____ _____ _____ (in words)
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DECLARATION:

1. All the information furnished by me / us here above is correct to the best of my / our knowledge and belief. I/we understand that if any false information is submitted and detected at a later date, the offer shall be cancelled at the discretion of the Office.
2. I/We agree to all the terms and conditions for the NIT of e-waste items vide reference No. NEC/NAZ/10/2022 dated 2024 offered by the Office.
3. I/We agree that the Office is at liberty to reject or accept any all offers without assigning any reason thereof. The Office is also at liberty to cancel the process without assigning any reason whatsoever. The decision of the Office in this regard shall be final and binding.
4. I/We fully understand that this application has been submitted without giving rise to any obligation whatsoever on the part of your Office.
5. I/We agree to comply with all the statutory provisions as laid down under various Laws/Acts/Rules in force and in case of any violation of such statutory provisions applicable by the me/us, there will be no liability on the Office.

Date:

Signature of the bidder with seal

Place: