

I/7773/2024

**GOVERNMENT OF INDIA
NORTH EASTERN COUNCIL SECRETARIAT
SHILLONG-793 003**

No.NEC/NAZ/03/2024

Dated: the 24th April, 2024.

NOTICE INVITING TENDER

The North Eastern Council Secretariat, Government of India proposes to hire 02 (two) Innova Crysta (Premium SUV Vehicles) for use in the NEC Secretariat, Shillong. The North Eastern Council Secretariat therefore invites online bid (under two bid system – Technical and Financial bids) from the service providers for hiring of 02 (two) Innova Crysta vehicles on monthly basis as per the requirements mentioned below in the schedule for the North Eastern Council Secretariat, Shillong. The details may be seen as uploaded on <https://nec.euniwizarde.com> and CPP Portal <https://eprocure.gov.in/epublish/app>.

Sl. No	Name of the office with Address	Description of the vehicles	Period & Number of vehicles required
01.	North Eastern Council Secretariat, Government of India, Shillong	Vehicles to be used up to 30/31 days subject to 2500 KM in a month (Premium SUV vehicle) suitable for hilly terrain. (Not more than 3 yrs. old). However, the vehicles may be required to be used beyond 2500 KM since it would also be used for official tours to North Eastern States for monitoring and implementation of projects funded by NEC.	16/05/2024 to 15/05/2025 (May be further extended) & 02 nos. of Innova Crysta Premium SUV

The offers, in the prescribed format, shall be submitted online at <https://nec.euniwizarde.com> as per the tender document. No tender will be accepted in hard copy, fax, e-mail or any other such means. The intending bidders must be registered with Public Procurement Portal <https://nec.euniwizarde.com> The tender document is also available on North Eastern Council Secretariat website <https://necouncil.gov.in> and CPP Portal <https://eprocure.gov.in/epublish/app>

The Director (Admn.), NEC Secretariat, Shillong reserves the right to reject any or all the bids without assigning any reason whatsoever or to accept the bids in part or in whole and will not be bound to accept the lowest bid.

(L.S. Gangte)
Director (Admn.)
North Eastern Council Secretariat
Government of India
Nongrim Hills, Shillong-793003.
Tel No: 0364-25522647

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Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tender Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-tender Portal may be obtained at: <https://nec.euniwizarde.com>

REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (URL: <https://nec.euniwizarde.com>) with clicking on the link “**Online bidder Registration**” on the e-tender Portal by paying the Registration fee of Rs. 2360/- year charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate(Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC“s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.
7. **The scanned copies of all original documents should be uploaded on portal.**

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.
2. Once the bidders have selected the tenders they are interested in, the bidder can pay the processing fee Rs.3540/- (NOT REFUNDABLE) by net-banking / Debit / Credit card then the bidder may download the required documents / tender schedules, Bid documents etc. once the bidder pay both the fee(s), tenders will be moved to the respective “requested” Tab. This would enable the e-tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF /JPEG formats. Bid Original documents may be scanned with 100 dpi with Colored option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
5. These documents may be directly submitted from the "My Documents" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as "DD" to pay the EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document & submit EMD fee manually at department end. The original bid should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. *Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

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6. The server time (which is displayed on the bidders" dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bid click "Complete"(i.e. after Clicking "Submit" in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
10. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk support. The contact number for the helpdesk is "011-49606060"

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A. INFORMATION RELATING TO SUBMISSION OF BIDS

The bidders are advised to get fully acquainted with the scope of work as no claim whatsoever will be entertained for alleged ignorance thereof.

The Tender have been invited online under two-bid system i.e. Technical bid and Financial bid. The interested Agencies are advised to bid online at <https://nec.euniwizarde.com>

The tender document is available on Central Public Procurement Portal website <https://eprocure.gov.in> and also in the NEC website at <https://necouncil.gov.in>

While all efforts have been made to avoid errors in drafting of the Tender documents, the bidders are advised to check the same carefully. No claim on account of any errors detected in the tender document shall be entertained.

All the pages of the tender should be stamped and signed and upload by the person or persons submitting the Tender in token of his/her/their having acquainted himself/herself/themselves and accepted the entire document. Any bid with any of the document not so signed and stamped is liable to be rejected at the discretion of the Competent Authority of NEC Secretariat. **NO PAGES SHOULD BE REMOVE/DETACHED FROM THIS BIDDING DOCUMENT.**

All bidders are hereby explicitly informed that conditional offers shall not be considered and summarily rejected. The parties of the bids shall be the "Bidder" and the North Eastern Council Secretariat, Government of India, Nongrim Hills, Shillong – 793003.

The successful bidder on receipt of the supply order shall be required to supply the 02 (two) hired Innova Crysta Vehicles at NEC Secretariat, Nongrim Hills, Shillong w.e.f. 16.05.2024 (F.N.) failing which the supply order issued to the successful agency/firm would be treated as cancelled without further notice and the Earnest Money Deposit would be forfeited.

The important dates related to "Tender for supply of hired Innova Crysta Vehicles" are as under :

a.	Availability of tender document on CPP Portal/NEC website	25.04.2024
b.	Technical bid online submission start date	26.04.2024
c.	Technical bid online submission end date	06.05.2024 by 1200 hrs.
d.	Date and time for opening online technical bids	07.05.2024 at 1300 hrs.
e.	Date and time for opening online financial bids for technically Qualified bidders.	10.05.2024 at 1000 hrs.
f.	Validity of tenders	One year

The technical bids shall be opened first on the scheduled date and time as at para 9 above in NEC Secretariat, Government of India, Nongrim Hills, Shillong – 793003 in the presence of the representative of the Agency if any, who wish to be present on the spot at that time. The technical bids shall be evaluated by a Technical Bid Evaluation Committee. Financial bids of technically qualified eligible bidder meeting criteria only shall be opened on the scheduled date and time as at para 9 above in the NEC Secretariat, Government of India, Nongrim Hills, Shillong – 793003 in the presence of shortlisted Agency/firm or their authorized representative who wish to be present on the spot at that time. If there is any change in date, time or venue, the bidders will be notified in advanced.

Apart from submitting tender documents online, the interested agency are also required to submit Earnest Money Deposit (EMD) of Rs. 97,200/- (Rupees Ninety seven thousand two hundred) only in the form of Bank Guarantee/Demand Draft/FDR of any Commercial Bank. The validity of the Bank Guarantee/Demand Draft/FDR must be up to 3 (three) months starting from the date of submission of the bids. The Bank Guarantee/Demand Draft/FDR shall be in favour of DDO, NEC Secretariat, Shillong and payable at Shillong. **The Earnest Money Deposit (EMD) should be submitted in the office Room No.302, NEC Secretariat, Nongrim Hills, Shillong-793003 before 1200 hours of the closing date of 06/05/2024.**

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Bidders shall not be permitted to withdraw their offer or modify the Terms & Condition thereof. In case the bidder failed to observe and comply with the stipulation made herein or back out after quoting the rates, the aforesaid bids security shall be forfeited.

Bids received without Earnest Money Deposit (EMD) shall be rejected and thus shall not be considered for evaluation at any stage.

The bid security (EMD) shall be returned to the unsuccessful bidders after finalization of contract without any interest.

The Bid Security may be forfeited :

- i. If the bidder withdraw his bids during the period of bid validity specified by the bidder in the bid form; or
- ii. In case of successful bidder, if the bidder:
 - (a) Fails or refuses to honour his/her/their own quoted price for the services or part thereof.
 - (b) Fails to supply the hired vehicles (02 Nos. of Innova Crysta) within the stipulated time as mentioned in the tender document.

In case two or more agencies are found to have quoted the same rates, the Competent Authority, NEC shall decide about the agency to which the offer shall be granted based on the report on the past performance of the firm, and length of experience etc. The decision of the Competent Authority of NEC shall be final.

The service providers are required to submit the complete rates/quotations only after satisfying each and every condition laid down in the terms and conditions. Rates to be quoted exclusive of GST and all rates must be mentioned both in figures and words. In case of the discrepancy between the words and figures the rates indicated in words shall prevail.

NEC reserves the right to accept or reject any or all bids without assigning any reasons. NEC also reserves the right to reject any bid which in its opinion is non-responsive or violating any of the conditions/specifications without any liability to any loss whatsoever may cause to the bidder in the process.

Financial bids of only those agencies will be opened who qualify in the Technical bids.

The tender document is not transferable under any circumstances.

Lowest Bidder will be considered taken on the basis of rates quoted by the bidder in Financial Bids.

Near relatives of the employees of NEC are prohibited from participation in this tender. The near relatives for this purpose will include:-

- (a) Members of a Hindu Undivided Family;
- (b) Husband or wife and Father, Mother, Son(s), wife(daughter-in-law), Daughter(s) & daughter's husband (son-in-law), brother(s) & brother's wife, sister(s) and sister's husband(brother-in-law).

The Director (Admn.), NEC Secretariat, Government of India, Shillong reserves the right to annul any or all bids without assigning any reasons.

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B. TERMS AND CONDITIONS FOR HIRING OF VEHICLES

1. The Agencies/bidders who wish to participate in the e-tendering process must possess a valid Trading License from the Khasi Hills Autonomous District Council for trading in the jurisdiction of the Council. The KHADC license/ exemption is a must at the time of submission of bids.
2. The bidder must have a head office or branch office in Shillong with a valid GSTN registration pertaining to the state of Meghalaya.
3. This contract will be valid w.e.f. **16.05.2024 to 15.05.2025 (Which may be further extended)**.
4. The terms of rental charge, as offered by the vendor will be accepted by way of payment of rental charges for the said hired vehicles subject to 2500 km up to 30/31 days. However, the vehicles may be required to be used beyond 2500 KM since it would also be used for official tours to North Eastern States for monitoring and implementation of projects funded by NEC.
5. In case, if any of the vehicles is found to be not satisfactory or not roadworthy condition, it/they shall be immediately replaced. In case replacement is not provided in time, the NEC Secretariat shall have the right to hire vehicles from the market and the additional cost, if any, incurred by the NEC Secretariat shall be borne by the bidder.
6. The bidder will maintain adequate number of telephones for establishing contact round the clock. The driver shall observe all the etiquette and protocol while performing the duty and shall be neatly dressed and must carry a mobile phone in working condition for which no separate payment shall be made by the NEC Secretariat.
7. Drivers/Fuel and maintenance/repairs, outstation accommodation of the driver(s) will be provided and done by the contractor.
8. The contracts for the above vehicle shall be valid from the date of signing of which shall be renewed subject to satisfactory service.
9. The Vehicle hired shall not be older than three years and shall be in good condition. Registration Certificate of the vehicle should be produced.
10. The tenderer should be duly registered with concerned Central/State Govt. authorities and should be a well-established Taxi agency/firm (hereinafter referred to as the agency/firm). Such vehicle providers should also submit details of other such Govt. organization to which they have extended similar service in the recent past as well as the present.
11. The agency/firm should have sufficient numbers of vehicles with them. In case of breakdown of vehicle or non-availability of driver at any time, the firm shall provide substitute vehicle/driver as the case may be.
12. The vehicle to be provided should be in excellent working condition. The Bidder should mention the year of manufacture of the vehicle. The vehicles should be kept neat and clean and in perfect running condition with clean interiors and proper upholstery.
13. The rate quoted should be exclusive of the GST component. No GST will be paid if the operator fails to provide proof of valid GST registration. All taxes, fee levy, insurance charges etc other than Goods & Service Tax is to be borne by the Agency/firm.

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14. The billing will be done on monthly basis. Bills for hiring of cars along with the logbooks complete in all respects for every month must be submitted preferably typed and in triplicate to Office of the North Eastern Council Secretariat, Shillong within the first week of each successive month.
15. Once the hiring of vehicles commences from a particular agency/firm, the vehicle should not be changed unless so requested by the NEC Secretariat. The vehicle must be available at any time of any day as desired by the concerned officer including Saturdays, Sundays and Holidays.
16. Necessary Log Books will be maintained properly and to be submitted to the concerned officer of the NEC Secretariat.
17. The contract between the NEC Secretariat and the service provider can be cancelled after a prior notice of one month either side, in the event of poor service or violation of any of the condition stipulated.
18. The bidder should give an undertaking that he or his firm has not been black listed by any organization/Govt. Department as on the date of submission of the Bid/Tender.
19. The bidder will not utilize the vehicle for any purpose whatsoever even if the vehicle is not being used by the NEC officer.
20. No garage facility will be provided by the NEC Secretariat.
21. Any breach of service rendered on the part of the bidder will tantamount to serious lapse and as such the party shall be held liable for compensation whatsoever.
22. In case the bidder wishes to terminate the contract, the bidder should intimate in writing to the office 30 (thirty) days before withdrawal. In case of termination of the service by the bidder with less than 30 days intimation, the bidder must compensate the NEC Secretariat at (i) Rs. 4500/- per day per vehicle subject to a maximum of Rs.1,35,000/- per month for each Innova Crysta vehicle, for the number of days that he/she has failed to intimate the termination. The NEC Secretariat reserves the right to cancel/terminate the agreement without citing any reason by giving 15 (fifteen) days notice.
23. Additional terms & conditions over and above the conditions stipulated above may be required by the NEC Secretariat to be agreed by the qualifying bidder by way of signing the agreement detailing such conditions.
24. The NEC Secretariat, Government of India, Shillong reserves the right to accept or reject any or all tenders without assigning any reasons. Here, previous service record of the service providers, especially in other govt. organization will be taken into consideration.
13. **Bidders address:** Bidders participating in the bid must fulfill the following conditions at the time of submission of bid failing which the bid will not be considered and shall be rejected summarily for which no complaints will be entertained.
26. The bidder must be having office of operation in East Khasi Hills District, Meghalaya. Bidder without proper office of operation as cited and participating in this Tender will be technically disqualified (**Proof of office address must be enclosed**).
27. The driver provided shall be the employee of the Contractor and all statutory liabilities (Contract Labour (Regulation & Abolition Act 1970), ESIC, PF, Bonus, Workmen's Compensation Act, etc. will be paid/complied with by the contractor.
28. The driver(s) should be trained, well conversant with roads & routes of Shillong and adjacent areas and

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as well as the roads & routes of North Eastern States. The driver(s) should have good eye-sight, devoid of bad habits and having proper valid driving license with proper uniform for driving the vehicles. He should have a valid driving license (a copy of the same to be submitted duly attested by the owner of the company/agency in the event of a successful bid). The driver(s) should observe all etiquette and protocol while performing the duty and shall be neatly dressed and carry a mobile phone in working condition for which no separate payment shall be made by the NEC Secretariat. The driver(s) should always remain with the vehicle during the entire period of duty. In case of any urgency, the driver may seek permission from the concerned officer.

29. Any matter during the period of this agreement, which has not been specifically covered by this agreement, shall be decided by the Secretary, North Eastern Council, Shillong, whose decision shall be final and conclusive.
30. In case of any dispute of any kind and in any respect whatsoever, the decision of Secretary, North Eastern Council, Shillong shall be final and binding.
31. The Director (Admn.), North Eastern Council Secretariat, Shillong reserves the right to accept or reject any or all tenders without assigning any reasons.

Sd/-

(L.S. Gangte)
North Eastern Council Secretariat,
Shillong

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C. PREPARATION OF BIDS.

1. **TECHNICAL BID:** Technical bid should be prepared as per instruction given in the Tender document along with all required information, documents in support of the minimum eligibility criteria, Technical Criteria.

Document Comprising the Technical bids.

- a. The Bidder may be a proprietary firm, partnership firm, Limited Company, Corporate body legally constituted, who possess the required licenses, registrations, etc. as per law valid at least 12 months from the date of the opening of tender.
 - b. The tenderer shall have experience of having supplied vehicles (on hiring basis) to any or the Central Government Organization or State Government/PSU located at North East India for last 3 years ending 31st March, 2024.
 - c. Having successfully completed supply of vehicles (on hiring basis) costing not less than Rs.9.72 lacs in 1 supply order (the order should be consolidated one worth Rs.9.72 lacs) in the last three years in Central Government/State Government/PSU.
Or
Having successfully completed supply of vehicles (on hiring) costing not less than Rs.5.00 lacs in 2 supply orders (the order should be consolidated one worth Rs.5.00 lacs. each order) in last three years in Central Government/State Government/PSU.
 - d. Average Financial turnover during the last 3 years, ending 31st March 2024 should be at least Rs.33.00 lacs per year. Documentary evidence to be provided duly attested by CA.
 - e. The bidder should have an office in proximity of Shillong
 - f. The bidder shall have the following Registrations and details of the same be provided in the Technical Bid.
 - a) PAN Registration
 - b) GST Registration
 - c) Valid Trading License/Exemption Certificate from the Khasi Hills Autonomous District Council for trading in the jurisdiction of the Council.
 - g. The bidder shall quote Technical bid as per the format enclosed at **Annexure-I**
2. **FINANCIAL BIDS** : The bidder shall quote Financial Bid as per the format enclosed at **Annexure-II**

"TECHNICAL BID"

1.Full name & Address of the tenderer Organization/Agency with Telephone/Mobile number, e-mail etc.	
2.Name, Address, Telephone/Mobile No. of the Shillong Office of the tenderer	
3. Experience in the work of supply of Vehicles (on hiring) (Attach certificates, testimonials). The tenderer shall have experience of having successfully completed supply of Vehicles (on hiring basis) costing not less than Rs.9.72 lacs in 1 supply order (the order should be consolidated one worth Rs.9.72 lacs Each order) in last three years in Central Government/State Government/PSU. (Please upload documentary evidence) Or The tenderer shall have experience of having successfully completed supply of Vehicles (on hiring basis) costing not less than Rs.5.00 lacs in 2 supply order (the order should be consolidated one worth Rs.5.00 lacs. Each order) in last three years in Central Government/State Government/PSU. (Please upload documentary evidence)	
4. Average Financial turnover during the last 3 years, ending 31 st March 2024 should be at least Rs.33.00 lacs per year. Documentary evidence to be provided duly attested by CA. (Please upload the same)	
5. The bidder should have an office in proximity of Shillong. Documentary evidence to be uploaded	
6. PAN No. (Please attach copy)	
7. GST Registration No. pertaining to the state of Meghalaya (Please attach copy)	
8. Valid Trading License/Exemption Certificate from the Khasi Hills Autonomous District Council for trading in the jurisdiction of the Council (Please attach copy)	
9. No. of years of experience of running a fleet of vehicles on hiring basis	
10. Model and Year of manufacture of vehicles along with Licence Number	
11. No. of Drivers available with the tenderer and their years of experience	
12. Self certification that no criminal case are pending against the drivers	
13. Details of the Bank Guarantee/Demand Draft/FDR of Rs. 97,200.00 towards EMD. No. Date Drawn on:	

Declaration by the Tenderer:

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage, I/we be barred from any dealing with the NEC Secretariat, Shillong in future.

Station:

Date:

Signature of Authorised Signatory along with Stamp & Date

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Annexure II**“FINANCIAL BID”**

Vehicle Type/Model	Description	Rate in Rs.
Premium SUV Innova Crysta	Rate for 30/31 days up to 2500 KM (Per Month)	
	Extra Per KM beyond 2500 Km	
	Overnight Stay Charges (Outstation)	
	Grand Total (Exclusive of GST)	

Declaration by the Tenderer:

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any deviation is found in the above statement at any stage, I/we be barred from any dealing with the NEC Secretariat, Shillong in future. It is further submitted that the area specified in the Tender are verified and found correct. I/We shall not dispute the area specified.

Station:

Date:

Signature of Authorised Signatory along with Stamp & Date

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Letter for submission of Tender

To

The Director (Admn.),
N.E.C. Secretariat,
Government of India,
Nongrim Hills,
Shillong-793 003

Sub:- Supply of Innova Crysta Vehicles (on hiring basis)

Sir,

Having examined the tender documents on the supply of Innova Crysta Vehicles (on hiring basis) at NEC Secretariat, Government of India, Shillong-793 003 and having understood the provisions and requirements and all other factors governing the tender, I/We hereby submit our offer for the supply of Innova Crysta Vehicles (on hiring basis) in accordance with the terms and conditions and confirm our acceptance to execute the order within the time period specified in the tender document at the rates quoted by us.

After acceptance of the tender document, if I/We fail to complete the supply of the items as per the tender document/order, we agree that your office shall have fully authority to forfeit the earnest money and cancel our order with no obligation on their part and initiate action for black-listing.

I/We confirm having deposited the Earnest Money Deposit of Rs.97,200/- (Rupees Ninety seven thousand two hundred) only by _____ No. _____ dated _____ drawn on _____ Bank, branch attached here to and general information required are as per the annexure attached.

I/We also declare that Government of India/State Governments or any other Government Body has not declared us ineligible or black listed us on charges of engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapses of serious nature.

I/We also accept all the terms and conditions of this bidding document and undertake to abide by them, including the condition that you are not bound to accept highest ranked bid/lowest bid or any other bid that you may receive.

I/We further confirm that:

- a) I/We further confirm that the points of the tender documents have been read, understood and signed and there is no deviation/discrepancy.
- b) That, I/We accept to supply 02 (two) hired Innova Crysta Vehicles at NEC Secretariat, Shillong w.e.f. 16.05.2024 on receipt of the supply order failing which the Earnest Money Deposit submitted by me/us will be forfeited.

Station:

Date:

Signature of Authorised Signatory along with Stamp & Date