

GOVERNMENT OF INDIA  
MINISTRY OF DEVELOPMENT OF N.E. REGION  
NORTH EASTERN COUNCIL SECRETARIAT  
NONGRIM HILLS, SHILLONG-793003


No.ADMN-12011/2/2021-ADMN

Dated: 5<sup>th</sup> August, 2021

The North Eastern Council Secretariat is looking for the services of suitable Officer for filling up 1(One) post of **Research Officer (Small Scale Industries)** on Deputation: For Armed Forces Personnel – Deputation/re-employment basis as per the provision of Recruitment Rules. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on **deputation basis** immediately so as to reach the **Deputy Secretary (Admn.) within 60 days** from the date of publication of this advertisement. For eligibility criteria, job requirement, qualifications and experience, as per **Annexure-I** and Prescribed format at **Annexure -II** and other necessary details, please visit the **NEC website <http://necouncil.gov.in>**.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in prescribed format – Annexure-II duly completed, signed by the candidate and countersigned by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer not below the rank of Under Secretary to the Government of India or above.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.

  
(L. Beimopha)  
Deputy Secretary (Admn.)  
NEC Secretariat, Nongrim Hills  
Shillong: 793003.  
Ph. No.: 0364-2522647

1.	(a)	Name of the post	<b>Research Officer (Small Scale Industries)</b>													
	(b)	No. of post	1 (one)													
	(c)	Scale of pay	Rs. 8,000-275-13,500/-(5 <sup>th</sup> CPC)/ [PB-3 Rs.15,600 -39,100 +GP Rs.5,400/-(6 <sup>th</sup> CPC)] corresponding to Level 10 of Pay Matrix of the 7 <sup>th</sup> CPC.													
	(d)	Method of Recruitment and Eligibility Criteria.	<p><b>Deputation:- For Armed Forces Personnel – Deputation/re-employment</b> 1. Officers of the Central Government/State Governments/Union Territories.</p> <table border="1"> <tr> <td>(a)</td> <td>(i)</td> <td>holding analogous post on regular basis in the parent cadre /department; or</td> </tr> <tr> <td></td> <td>(ii)</td> <td>with five years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.6500-10500/- (5<sup>th</sup>CPC)/ PB-2 Rs.9300-34800/-+Grade Pay Rs.4600/-(6<sup>th</sup> CPC) correspondence to Level 7 of the Pay Matrix of the 7<sup>th</sup> CPC or equivalent in the parent cadre/department; or</td> </tr> <tr> <td></td> <td>(iii)</td> <td>with eight years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.5500-9000/-(5<sup>th</sup> CPC) / PB-2 Rs.9,300-34,800/-+Grade Pay Rs.4200/-(6<sup>th</sup> CPC)correspondence to Level 6 of the Pay Matrix of 7<sup>th</sup> CPC or equivalent in the parent cadre/department; and</td> </tr> </table> <p>(b) possessing the following educational qualifications and experience:</p> <table border="1"> <tr> <td>(i)</td> <td>Bachelor's Degree from a recognized University or equivalent</td> </tr> <tr> <td>(ii)</td> <td>Five years experience in promotion and development of small scale industries and allied matters.</td> </tr> </table> <p><b>For Armed Forces Personnel</b> The Armed Forces personnel of the rank of Lieutenant or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience prescribed for deputationists shall also be considered. If selected, such officers will be given deputation terms up to the date on which they are due for release from the armed forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on re-employment basis. (re-employment up to the age of superannuation with reference to civil post.)</p> <p>(Period of deputation/including period of deputation/ another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government, <u>shall ordinarily not exceed three years.</u>) The maximum age limit for appointment by deputation shall be not <u>exceeding 56 years</u> as on the closing date of receipt of application.</p>	(a)	(i)	holding analogous post on regular basis in the parent cadre /department; or		(ii)	with five years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.6500-10500/- (5 <sup>th</sup> CPC)/ PB-2 Rs.9300-34800/-+Grade Pay Rs.4600/-(6 <sup>th</sup> CPC) correspondence to Level 7 of the Pay Matrix of the 7 <sup>th</sup> CPC or equivalent in the parent cadre/department; or		(iii)	with eight years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.5500-9000/-(5 <sup>th</sup> CPC) / PB-2 Rs.9,300-34,800/-+Grade Pay Rs.4200/-(6 <sup>th</sup> CPC)correspondence to Level 6 of the Pay Matrix of 7 <sup>th</sup> CPC or equivalent in the parent cadre/department; and	(i)	Bachelor's Degree from a recognized University or equivalent	(ii)	Five years experience in promotion and development of small scale industries and allied matters.
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(i)	Bachelor's Degree from a recognized University or equivalent															
(ii)	Five years experience in promotion and development of small scale industries and allied matters.															
	(e)	Job requirement	To deal with matters relating to promotion and development of small scale industries in the North Eastern Region and to assist Adviser (Banking and Industries) in the matter relating to Small Scale Industries and allied matters.													
<p><b>Note:</b> Candidates who apply for the above post would not be allowed to withdraw their candidature subsequently.</p>																



**CURRICULUM VITAE PROFORMA**

1	Name and address (in block letters)	:		
2	Date of birth (in Christian era)	:		
3	Date of retirement under Central/State Govt. rules.	:		
4	Educational qualifications.	:		
5	Name of the post applied for.	:		
6	Present post held with pay scale, Pay band and Grade Pay	:		
7	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	:		
		Qualification/experience required	Qualification/experience possessed by the officer	
	Essential	(i)		
		(ii)		
		(iii)		
	Desirable	(i)		
(ii)				
8	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.	:		
9	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.			

Office/Instt./Orgn.	Post Held	From	To	Scale of pay/ Present Basic Pay And Grade Pay	Nature of duties

10	Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.	:	
11	In case the present employment is held on deputation basis, please state-	:	
	(a) The date of initial appointment.	:	
	(b) Period of appointment on deputation/contract	:	
	(c) Name of the parent office/organization to which you belong.	:	

12	Additional details about present employment. Please state whether working under – (indicate the name of your employer against the relevant column)	:	
	(a) Central Govt.	:	
	(b) State Government	:	
	(c) Union Territory	:	
	(d) Statutory Organization	:	
	(e) Autonomous Organizations		
	(f) Government Undertakings		
	(g) Universities	:	
	(h) Others	:	
13	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	:	
14	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.	:	
15	Total emoluments per month now drawn	:	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for “Absorption”.) Candidates of non-Government Organizations are eligible only for Short Term Contract.	:	
18	Whether belongs to SC/ST.	:	
19	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient), if any.	:	
20	Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.	:	

21	If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).	:	
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I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date

Signature of the candidate

Address

Phone No./Mobile No.:

Countersigned (Employer with seal and date)

# Strike out whichever is not applicable.

**CADRE CLEARANCE CERTIFICATE**

In the event of selection, Shri/Smti \_\_\_\_\_ will be relieved to join the post of Research Officer (Small Scale Industries) on Deputation: For Armed Forces Personnel – Deputation/re-employment basis in the North Eastern Council Secretariat, Shillong.

Signature:  
Designation of  
Competent Authority

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case is pending or contemplated against Shri/Smti \_\_\_\_\_.

Signature:  
Designation of  
Competent Authority

**MAJOR/MINOR PENALTIES REPORT**

Certified that there is no major or minor penalties imposed on Shri/Smti \_\_\_\_\_ during last 10 years.

Signature:  
Designation of  
Competent Authority

**INTEGRITY CERTIFICATE**

Service particulars of Shri/Smti \_\_\_\_\_ have been carefully scrutinized and it is certified that there is no doubt of his/her integrity.

Signature:  
Designation of  
Competent Authority

**CORRECTNESS CERTIFICATE**

It is certified that the particulars furnished by Shri/Smti.....in his/her application Curriculum Vitae Proforma have been verified and found correct as per Service Records.

Signature:  
Designation of  
Designation Competent Authority