

भारत सरकार/GOVERNMENT OF INDIA
उत्तर-पूर्वी क्षेत्र विकास मंत्रालय/MINISTRY OF DEVELOPMENT OF NER
उत्तर-पूर्वी परिषद् सचिवालय/NORTH EASTERN COUNCIL SECRETARIAT
नांग्रिम हिल्स, शिलांग/NONGRIM HILLS, SHILLONG -793003
Website: <https://necouncil.gov.in>

ADMN-12012(11)/3/2025-ADMN

Dated:19th November, 2025

The North Eastern Council Secretariat is looking for the services of a suitable officer for filling up 1(one) post of **Adviser (Transport and Communication) on Deputation (including short term contract) plus promotion/For Armed Forces Personnel Deputation or Re-employment**. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation basis so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. The details of post, eligibility criteria, job requirement, age limit, qualifications and experience required for the post are indicated in **Annexure-I** below. For Application Form/Curriculum Vitea Proforma (**Annexure-II**) and other necessary details the candidates are advised to visit and download from the **NEC website <https://necouncil.gov.in>**.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in the prescribed format – Annexure-II duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer not below the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. Cadre clearance certificate.
7. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
8. Self-attested copy of certificates of educational qualifications.

(एल. एस. गांगटे/L.S. Gangte)
निदेशक (प्रशासन)/Director (Admn.)
NEC Secretariat,
Nongrim Hill, Shillong: 793003.
Ph. No.: 0364-2522647

Annexure-I

1	(a)	Name of the post	Adviser (Transport & Communication)	
	(b)	No. of post	1 (one)	
	(c)	Scale of pay	Rs.18,400-500-22,400/- (5 th CPC)/ PB-4 Rs.37,400-67,000/- + Grade Pay Rs.10,000/- (6 th CPC) corresponding to Level 14 of Pay Matrix of 7 th CPC.	
	(d)	Method of Recruitment and Eligibility Criteria.	Deputation (including short term contract) plus promotion: 1. Officers under the Central Government or State Governments or Union Territories or Recognised Research Institutes or Universities or Public Sector Undertakings or Semi Government or Autonomous or Statutory organizations: -	
			(a)	(i) holding analogous post on regular basis in the parent cadre/ Department; or (ii) with 2(two) years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.16,400-20,000/- (5 th CPC) / PB-4 Rs.37,400-67,000/- + G.P. Rs.8,900/- (6 th CPC) corresponding to Level 13A of Pay Matrix of 7 th CPC or equivalent in the parent cadre/department; or (iii) with 3(three) years' service in the Grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.14,300-18,300/- (5 th CPC) / PB-4 Rs.37,400-67,000/- + G.P. Rs.8,700/- (6 th CPC) corresponding to Level-13 of Pay Matrix of 7 th CPC or equivalent in the parent cadre or Department; and
(b)			possessing the following educational qualifications and experience: (i) Bachelor's Degree in Civil Engineering from a recognized University or equivalent. (ii) 15 (fifteen) years' experiences in formulation, execution and construction of civil works including construction of hill roads.	
2. The Departmental Superintending Engineer (Civil) in the scale of Rs.14,300-18,300/- (5th CPC) / PB-4 Rs.37,400-67000/- + G.P. Rs.8,700/- (6th CPC) corresponding to Level-13 of Pay Matrix on 7th CPC with three years' regular service in the grade shall also be considered along with outsiders. In case he or she is selected for appointment to the post the same shall be deemed to have been filled by promotion. Armed Forces Personnel Deputation or Re-employment: - The Armed Forces personnel of the Rank of Brigadier or equivalent who is due to retire or to be transferred to Reserve within a period of one year and possessing the qualifications and experience specified in Column (8) for deputationists shall also be considered. If selected, such officer shall be given deputation terms upto the date on which he is due for release from the Armed Forces; thereafter he may be continued on Re-employment terms. In case such eligible officer has retired or has been transferred to Reserve before the actual selection to the post is made his appointment will be on Re-employment basis. (Re-employment upto the date of superannuation with reference to civil posts.) (The Departmental officer in the feeder grade or cadre who is in the direct line of promotion shall not be eligible for consideration for appointment on deputation). Similarly, deputationist shall not be eligible for consideration for appointment by promotion. Period of deputation (including short term contract) in another Ex-cadre post held immediately preceeding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed five years . The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications).				
(e)	Job requirements	To supervise the Road and Bridge schemes/projects undertaken by Transport and Communication Sector of NEC. To advise Secretary, NEC in all matters pertaining to Transport and Communication Sector including Airport projects. To prepare plan and estimates including release of fund of such schemes as may be proposed by State Government/NEC during the plan period. To represent NEC in any Board or meeting pertaining to his areas of work.		

Note: The candidate who applied for the post would not be allowed to withdraw their candidature subsequently.

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Annexure-II**CURRICULUM VITAE PROFORMA**

1	Name and address (in block letters)	:	
2	Date of birth (in Christian era)	:	
3	Date of retirement under Central/State Govt. rules.	:	
4	Educational qualifications.	:	
5	Name of the post applied for.	:	
6	Present post held with pay scale, Pay band and Grade Pay	:	
7	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	:	
	Qualification/experience required		Qualification/experience possessed by the officer
Essential	(i)		
	(ii)		
	(iii)		
Desirable	(i)		
	(ii)		
8	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.	:	
9	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.		

Office/Instt./Orgn.	Post Held	From	To	Scale of pay/ Present Basic Pay And Grade Pay	Nature of duties

10	Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.	:	
11	In case the present employment is held on deputation basis, please state-	:	
(a)	The date of initial appointment.	:	
(b)	Period of appointment on deputation/contract	:	
(c)	Name of the parent office/organization to which you belong.	:	

-2-

12	Additional details about present employment. Please state whether working under – (indicate the name of your employer against the relevant column)	:	
(a)	Central Govt.	:	
(b)	State Government	:	
(c)	Union Territory	:	
(d)	Statutory Organization	:	
(e)	Autonomous Organizations		
(f)	Government Undertakings		
(g)	Universities	:	
(h)	Others	:	
13	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	:	
14	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.	:	
15	Total emoluments per month now drawn	:	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement) (Note : Enclose a separate sheet, if the space is insufficient).	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for “Absorption”.) Candidates of non-Government Organizations are eligible only for Short Term Contract.	:	
18	Whether belongs to SC/ST.	:	
19	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/ Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient), if any.	:	
20	Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.	:	

-3-

21	If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).	:	
I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.			

Date:

Signature of the candidate
Address
Phone No./Mobile No.:

Countersigned (Employer with seal and date)
Strike out whichever is not applicable.

CADRE CLEARANCE CERTIFICATE

In the event of the selection of Shri/Smt. _____, he/she will be relieved to join the post of Adviser (Transport & Communication) on deputation (including short term contract) basis as per the provisions of Recruitment Rules in the North Eastern Council Secretariat, Shillong.

Signature:
Designation of Competent Authority

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against Shri/Smt. _____ as per records.

Signature:
Designation of Competent Authority.

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on Shri/Smt. _____ during last 10 years.

Signature:
Designation of Competent authority.

INTEGRITY CERTIFICATE

Service particulars of Shri/Smt. _____ have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:
Designation of Competent authority.

CORRECTNESS CERTIFICATE

It is certified that the particulars furnished by Shri/Smt. _____ in his/her application Curriculum Vitae Proforma have been verified and found correct as per Service Records.

Signature:
Designation of Competent authority.