

GOVERNMENT OF INDIA
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION
NORTH EASTERN COUNCIL SECRETARIAT
NONGRIM HILLS :: SHILLONG-793 003.

Dated: Shillong, the 1st May, 2017.

The North Eastern Council Secretariat is looking for the services of a suitable officer for appointment to the post of -(1) Director (Science and Technology) on deputation (including short-term contract) for Armed Forces Personnel: Deputation or re-employment basis and (2) Research Officer (Small Scale Industries) on deputation, for Armed Forces Personnel: Deputation/re-employment basis. The details of posts, eligibility criteria, job requirement, age limit, qualification and experience required for the posts are indicated in **Annexure-I** below. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's OM No. 6/8/2009-Estt.(Pay-II) dated:17.06.2010 as amended from time to time. Cadre Controlling Authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation (including short term contract). For Armed Forces Personnel : Deputation or re-employment basis immediately so as to reach the Director (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For the Application Forms/Curriculum Vitae Proforma at **Annexure-II** and other necessary details, the candidates are advised to visit and download from the NEC Website <http://necouncil.gov.in>.

LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.

1. Application in prescribed format – Annexure II duly completed, signed by the candidate and countersigned with sealed by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or above.
3. Integrity Certificate.
4. Vigilance Clearance.
5. No major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.



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Director (Admn.)

1.	(a)	Name of the post	Director (Science and Technology)
	(b)	No. of post	1 (one)
	(c)	Scale of pay	Rs.12,000-375-16,500/- (5 th CPC)/ PB -3 Rs.15,600 - 39,100/- + GP Rs.7600/- (6 th CPC) corresponding to level 12 of the 7 th CPC.
	(d)	Method of recruitment	<p>Deputation (including short term contract): For Armed Forces Personnel: Deputation or re-employment. Officers under the Central Government or State Government or Union Territories or Recognized Research Institutions or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisations; (a)(i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.10000-15200/- (5th CPC)/PB-3 Rs.15600-39100/-+GP Rs.6600/- (6th CPC) corresponding to level 11 of the 7th CPC or equivalent in the parent cadre or department; or (iii) with ten years' service in the grade rendered after appointment thereto on a regular basis in posts in the scale of pay of Rs.8000-13500/- (5th CPC)/ PB-3 Rs.15600-39100/-+GP Rs.5400/- (6th CPC) corresponding to level 10 of the 7th CPC or equivalent in the parent cadre or department; and (b) Possessing the following educational qualifications and experience; (i) Master's Degree in Physics or Geology or Geophysics or Chemistry or Botany or Bachelors Degree in Engineering or Technology from a recognized University or equivalent. (ii) Ten years' experience on Research and Development out of which three years' experience should be to planning formulation and supervision of project in the field of Science and Technology.</p> <p>For Armed Forces Personnel : Deputation or re-employment. The Armed Forces Personnel of the rank of Lieutenant Colonel or above who are due to retire or to be transferred to reserve within a period of one year and have the requisite experience and qualifications prescribed for deputationists shall also be considered. If selected such officers shall be given deputation terms upto the date on which they are due for release from the Armed Forces. Thereafter, they may be continued on re-employment terms. In case such eligible officers have been retired or have been transferred to reserve before actual selection to the post is made their appointment will be on re-employment basis. (Re-employment upto the date of superannuation with reference to civil posts).</p> <p>[Period of deputation (including short-term contract) including period of deputation (including short-term contract) in ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed 4(four) years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.]</p>
	(e)	Job requirement	To take up various Science and Technology related proposals/activities. Initiate programme for science popularization in the North Eastern Region and responsible for implementing Tele-medicine Project, Computer education Programme initiating programme(s) of Research and development of the Regional economy and liaison with implementing agencies such as the Universities of Research and Science under CSIR, ICAR etc.

2.	(a)	Name of the post	Research Officer (Small Scale Industries)
	(b)	No. of post	1 (one)
	(c)	Scale of pay	Rs.8000-275-13500/-(5 th CPC) /PB-3 Rs.15,600-39,100 + GP Rs.5400/-(6 th CPC) correspondence to Level 10 of Pay Matrix of 7 th CPC.
	(d)	Method of recruitment	<p>Deputation :- For Armed Forces Personnel – Deputation/re-employment. Officers of the Central Government/State Governments/Union Territories. (a) (i) holding analogous post on regular basis in the parent cadre/department; or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.6500-10500/-(5th CPC) / PB 2 Rs.9300-34800/-+Grade Pay Rs.4600/-(6th CPC) correspondence to Level 7 of the Pay Matrix of the 7th CPC or equivalent in the parent cadre/department; or (iii) with eight years' service in the grade rendered after appointment thereto on a regular basis in post in the scale of pay of Rs.5500-9000/-(5th CPC) / PB-2 Rs.9,300-34,800/-+Grade Pay Rs.4200/-(6th CPC) correspondence to Level 6 of the Pay Matrix of 7th CPC or equivalent in the parent cadre/department; and</p> <p>(b) possessing the following educational qualifications and experience: (i) Bachelor's Degree from a recognized University or equivalent. (ii) Five years experience in promotion and development of small Scale industries and allied matters.</p> <p>For Armed Forces Personnel The Armed Forces personnel of the rank of Lieutenant or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience prescribed for deputationists shall also be considered. If selected, such officers will be given deputation terms up to the date on which they are due for release from the armed forces. Thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made their appointment will be on re-employment basis. (re-employment up to the age of superannuation with reference to civil post.)</p> <p>(Period of deputation/including period of deputation/ another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Government, <u>shall ordinarily not exceed three years.</u>)</p> <p>The maximum age limit for appointment by deputation shall be not <u>exceeding 56 years</u> as on the closing date of receipt of application.</p>
	(e)	Job requirement :	To deal with matters relating to promotion and development of small scale industries in the North Eastern Region and to assist Adviser (Banking and Industries) in the matter relating to Small Scale Industries and allied matters.
<p>NOTE: The candidates applying for the post 1 and post 2 would not be allowed to withdraw their candidature subsequently.</p>			

CURRICULUM VITAE PROFORMA

1. Name and address in block letters :
2. Date of birth (in Christian era) :
3. Date of retirement under Central/
State Government rules. :
4. Educational qualifications. :
5. Whether educational and other
qualifications required for the post are
satisfied (if any qualification has been
treated as equivalent to the one pres-
cribed in the Rules, state the authority
for the same).

Qualification/
experience required

qualification/experience
possessed by the officer.

Essential: 1.

2.

3.

Desired: 1.

2.

6. Please state clearly whether in the light :
of entries made by you above, you meet
the requirements of the post.

7. Details of Employment, in chronological order. Enclose a separate sheet, duly
authenticated by your signature, if the space is insufficient.

Office/Instt/Orgn.	Post Held.	From To	Scale of pay and basic pay	Nature of duties.

8. Nature of present employment i.e. :
ad-hoc or temporary or quasi-
permanent or permanent.
9. In case the present employment is held
on deputation/contract basis please state.
(a) The date of initial appointment . :
(b) Period of appointment on deputation/
contract. :
(c) Name of the parent office/organization :
to which you belong.

10. Additional details about present employment. :
Please state whether working under,
(indicate the name of your employer
against the relevant column).
(a) Central Govt.
(b) State Government.
(c) Autonomous Organisations.
(d) Government Undertakings.
(e) Universities.
(f) Others.
11. Please state whether you are working :
in the same Department and are in the
feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of pay ? :
If yes, give the date from which the
revision took place and also indicate
the pre-revised scale.
13. Total emoluments per month now drawn. :
14. Additional information, if any, which you :
would like to mention in support of your
suitability for the post.
(This among other things may provide
information with regard to (i) additional
academic qualifications (ii) professional
training and (iii) work experience over and
above prescribed in the Vacancy Circular/
Advertisement)
(Note : Enclose a separate sheet,
if the space is insufficient).
15. Please state whether you are applying for :
deputation (ISTC)/Absorption/Re-employment
Basis. (Officers under Central/State Governments
are only eligible for "Absorption". Candidates
of non-Government Organisations are eligible
only for Short Term Contract.)
16. Whether belongs to SC/ST. :

17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the Professional bodies/institutions/societies And (iv) any other information.
(Note: Enclose a separate sheet if the space is insufficient)

-7-

Additional Information

18. Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.
19. Pay scale/Pay Band with Grade Pay of the present post held
20. If Pay scale/Pay Band with Grade Pay in Sl. no. 19 above is not that of the substantive post held (i.e. that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/ Pay Band with Grade Pay).

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____

Signature of the candidate.

Address _____

Countersigned

(Employer with Seal)

CADRE CLEARANCE CERTIFICATE

-8-

In the event of the selection of Shri/Smti _____
He/she will be relieved to join the post of *(1) Director (Science and Technology) on Deputation (including short term contract) basis. For Armed Forces Personnel: Deputation or re-employment.
*(2) Research Officer (Small Scale Industries) on Deputation :-For Armed Forces Personnel – Deputation/re-employment in the North Eastern Council Secretariat, Shillong

Note:- * Strike out whichever is not applicable

Signature:
Designation of
Competent Authority

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case is pending or contemplated against

Shri/Smti. _____ as per record in the
Service Records.

Signature:
Designation of
Competent Authority.

MAJOR/MINOR PENALTIES REPORT

Certified that there is no major or minor penalties imposed on

Shri/Smti _____ during last 10 years as per Service
Records .

Signature
Designation of
Competent authority.

INTEGRITY CERTIFICATE

Service particulars of Shri/Smti _____

have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:
Designation of
Competent authority.